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Yenching College Committee
of the Trustees of Peking
University 1924-1928 Apr

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MINUTES OF THE YENCHING COLLEGE COMMITTEE
OF THE TRUSTEES OF PEKING UNIVERSITY

New York - January 8, 1924

The Yenching College Committee met at 10 o'clock, January 8, 1924 in Room 824, 156 Fifth Avenue, New York City. Mrs. J. M. Avann, Chairman, presided.

<u>Present:</u>	Mrs. Avann	Mrs. Clark
	Mrs. Williamson	President Pendleton
	Mrs. Warner	Bishop Wilson
	Mrs. Roys	Mr. Bowman
	Mrs. Finley	Mr. Schell
	Mrs. Boyd	Mr. Moss
	Mrs. Smith	Mrs. Lee

Guests: President Stuart
Mr. Franklin H. Warner

Prayer was offered by Bishop Wilson.

It was voted to dispense with the reading of the Minutes of the Last meeting as they had been sent to all members of the Committee.

Mrs. Boyd reported for the Committee on Revision of the By-Laws stating that in the judgment of the Committee the paragraphs of the By-Laws of the Trustees of the University which relate to the organization of the Yenching College Committee should be embodied in the By-Laws of this Committee as well as in the By-Laws of the Trustees, thus making the Yenching By-Laws complete.

Y - Action 159 - VOTED: To approve recommendation 1 of the By-Laws Committee that the By-Laws remain intact and be retained in full.

Y - Action 160 - VOTED: To approve recommendation 2 that such changes be made as will harmonize the Yenching College Committee By-Laws with the By-Laws of the Trustees of the University, including Bishop Wilson's suggestion that the rule concerning hypothecation be quoted in full as a footnote.

Y - Action 161 - VOTED: To approve recommendation 3 concerning meetings of the Yenching Committee.

Dr. Stuart called attention to the document containing university regulations, which he has just received, which is an attempt to work out a constitution for the faculty for their internal affairs based upon the charter of the University. Dr. Stuart suggested that this paper be referred to the By-Laws Committee to see if there are any inconsistencies and to make it authoritative.

Y - Action 162 - VOTED: To refer this document to the By-Laws Committee with power and that the present By-Laws Committee be continued until it has fully completed its work.

Mrs. Roys reported for the Building Committee.

Y - Action 163 - VOTED: To authorize the beginning of work upon the gymnasium and the purchase of building materials; also to cable this action to the field.

Y - Action 164 - VOTED: To request Mr. Murphy to indicate as soon as possible the exact dimensions of the shell of the building as this will help Mr. Gibb to draw up labor contracts.

Y - Action 165 - VOTED: That two (2) faculty residences should be erected, the plans to be sent for the Committee's approval and if there are several plans, the field to indicate which plan seems the best.

A question was raised as to whether the present method of authorization of specific buildings is satisfactory and whether there is not danger of using the entire \$600,000 for buildings which shall not be adequately equipped.

Y - Action 166 - VOTED: That instructions be given to the field that all estimates of the cost of buildings shall include an estimate of the amount needed to provide the minimum of necessary equipment and that in the case of buildings now in the process of construction in the estimates for which equipment has not been included, we ask the field to give us at once an estimate as to needed equipment.

President Pendleton agreed to write Mrs. Frame giving her experience as to minimum necessary equipment of a gymnasium.

Y - Action 167 - VOTED: To ask the Building Committee to cable a thousand dollars gold as advance payment on office quipment.

Y - Action 168 - VOTED: To approve the Building Committee's action as to minor changes which have been made in the Dean's residence.

Y - Action 169 - VOTED: To approve the Building Committee's suggestion that the matter of furnishings for the Dean's residence and the administration building be left with power to the field,

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and that one thousand dollars gold be cabled to the field for purchases at this time, the field to report back as to how much more money is needed.

The Building Committee recommended that Mr. Warner take up with Mr. Murphy the advisability of locating the Home Economics practice house east of the Russell Sage Building and of putting one of the faculty residences in a similar location, it being understood that the second faculty residence is to be placed on the more distant site about which agreement was reached some time ago; and that if Mr. Murphy approves of the plan, report of this approval be sent to the field.

Y - Action 170 - VOTED: That the matter of location of buildings should be submitted to Mr. Murphy and his approval secured.

Y - Action 171 - VOTED: That it is the judgment of this Committee that an indoor swimming pool for women is undesirable in view of the expense and it is suggested that perhaps later an outdoor swimming pool that could be used by men and women might be made part of the University equipment.

Y - Action 172 - VOTED: That the Fine Arts Building for the present house the work in art and music and that the purchase of building material be authorized.

Y - Action 173 - VOTED: To suggest to the Administrative Committee that a tablet in Chinese be placed somewhere on the Woman's College campus which shall record the fact that these buildings were erected through the efforts of Christian women in America for seven union colleges for women in the Orient.

The Rockery was suggested as a suitable place for this tablet.

Y - Action 174 - VOTED: That on further consideration and after consultation with experts, it is the judgment of the Yenching Committee that there should be no color in the roofs of buildings.

Y - Action 175 - VOTED: That the request that the Yenching Committee appoint a representative on the Committee for Co-ordination of the Work of Higher Educational Institutions in China and make a grant of money for the work of this Committee be laid on the table..

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Information was given by Mr. Moss of the receipt by the Trustees of a \$1000 bond given by Mr. A. L. Richards to establish a scholarship in the Woman's College to be known as the Esther Loring Richards Scholarship and the question was raised how the income from this bond should be handled.

Y - Action 176 - VOTED: That income from this bond be sent direct to the field treasurer of Yenching College.

Mrs. Finley reported that the Candidate Committee is in correspondence with several promising candidates and that Mrs. Zwemer is about sailing for Peking.

The question of salaries was discussed, attention being called to the fact that some of the faculty are Board appointees, while others are not and to the undesirable discrepancies in salaries for both foreign and Chinese faculty.

Y - Action 177 - VOTED: That a special committee be appointed to study the matter of salaries. The Chair appointed Mrs. Warner, Mrs. Lee and Mrs. Boyd.

Y - Action 178 - VOTED: To engage Miss Su I. Wang at a salary of \$100 Mex. per month until June 30, 1924, and beginning not earlier than March 1, her permanent salary to be determined later in accordance with the principles governing the salaries of other members of the University faculty.

Y - Action 179 - VOTED: That the election of officers be postponed until the April meeting and that a Nominating Committee be appointed to bring in nominations.

The question of securing more money for annual maintenance was discussed and Dr. Stuart spoke of a possible plan for interesting individuals in America and in China in providing scholarships and small amounts for definite pieces of work in both the Men's College and the Woman's College and for building up a sustaining fund. He suggested that it might be well to employ one agent for this work in America and another in Peking itself.

Y - Action 180 - VOTED: That the New York Secretary of the Committee on Finance and Promotion be requested to confer with the Campaign Committee of the University relative to future financial promotion.

Dr. Stuart spoke of the great need for raising the standard of middle schools so that girls might be better prepared for college entrance.

The Committee adjourned at 3:45 P.M.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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MINUTES OF THE MEETING OF THE YENCHING COLLEGE COMMITTEE
OF THE TRUSTEES OF PEKING UNIVERSITY

New York - April 9, 1924

The Yenching College Committee met at 10 o'clock, April 9, 1924, in Room 501, 150 Fifth Avenue, New York City. Mrs. J. M. Avann, Chairman, presiding.

Present: Mrs. Avann
Mrs. Williamson
Mrs. Roys
Mrs. Finley
Mrs. Boyd

Mrs. Smith
Mr. Bowman
Mr. Schell
Mr. Moss

Guests: President Stuart
Dr. Luce
Mr. Lewis

Mrs. Anna Lane Wilson
Miss Su I. Wang
Miss Mary J. Parkin

In the absence of the Secretary, Mrs. Lee, Miss Parkin was elected secretary pro tem.

Prayer was offered by Dr. Schell.

Mention was made of the death of Mr. George M. Clark on April 5.

Y - Action 181 - VOTED: That the Secretary send a telegram to Mrs. Clark expressing the sympathy of the Committee.

Excuses were presented from Mrs. Clark, Mrs. Warner, President Pendleton. Greetings were extended to the guests present.

It was voted to dispense with the reading of the Minutes of the last meeting of the Committee as a copy had been sent to each member.

Mr. Bowman presented his report as Treasurer as follows:

Treasurer's Annual Report - Year ended December 31, 1924

RECEIPTS

Balance on Hand as shown by last Annual Report		\$116,642.76
Received for Building Fund	\$136,367.22	
Received for Current Expense Fund	3,700.00	
Received for Promotion Fund	<u>2,545.27</u>	
<u>TOTAL</u> receipts for the year		<u>142,612.49</u>
	<u>TOTAL</u>	\$259,255.25

DISBURSEMENTS

Payments from Building Fund	\$110,000.00	
Payments from Special Equipment Fund	10.00	
Payments from Current Expense Fund	3,473.49	
Payments from Promotion Fund	<u>3,873.25</u>	
<u>TOTAL</u> disbursements for the year		<u>117,356.72</u>

BALANCE ON HAND, December 31, 1923 \$141,898.53

BALANCE on HAND in SEPARATE FUNDS

Building Fund	\$138,991.75	
Special Equipment Fund	2,089.26	
Current Expense Fund	651.72	
Promotion Fund	<u>165.80</u>	\$141,898.53

Mr. Bowman further presented the statement of the Auditors as follows:

"At your request, we have audited your accounts as Treasurer of the Yenching College Fund, Woman's College of Peking University, for the period from January 11, to the close of business December 31, 1923, and present our findings herewith; Schedules are attached as follows:

- CASH RECEIPTS
- CASH DISBURSEMENTS
- SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS
- CASH BALANCES
- SECURITIES ACCOUNT

Cash disbursements are supported either by properly endorsed cancelled checks of the Treasurer or by Drafts from competent authority. Investments as listed, have been verified by actual inspection. Checking accounts in the Northern Trust Company, the First National Bank, National Bank of the Republic, and Lake and State Bank, have been verified and we hold the bank's certificates verifying the respective balances.

In our opinion, the schedules attached correctly set forth the transaction of the fund for the period under audit and the condition thereof at the close of the period.

Respectfully submitted,
CORPORATION AUDIT COMPANY
by William G. Adkins, C.P.A.,
Vice President

Chicago, March 7, 1924.

Mr. Bowman also reported that since this annual report was made out, the final distribution has been made by the Joint Committee, making a total of \$600,000. received from the Campaign, and a surplus of \$15,000. additional which was also sent by the Committee.

Y - Action 182 - VOTED: That the Treasurer's Report be accepted, also the report of the Audit Company, and that both reports be recorded in the Minutes of the Yenching Committee.

Reports of Standing Committees were called for:

For the Committee on Finance and Promotion, Mrs. Williamson presented the following budget which has been received from the field:

BUDGET

PEKING UNIVERSITY - YENCHING WOMAN'S COLLEGE
July 1, 1924 - June 30, 1925

INCOME

EXPENDITURES

<u>Local Sources</u>		<u>Mex.</u>
Room Rent 110 students		
@ \$10 per year		\$1100.
Incidental fees 120 "		
@ \$1 per year		120.
Tuition 120 students		
@ \$50 per year		6000.
Laboratory Fees		100.
Rents from Faculty		500.
Sundries		15.
<u>Total from local sources</u>		<u>\$7835.</u>
<u>Foreign Sources</u>	<u>Gold</u>	<u>Mex.</u>
American Board	\$2800.	\$4840.
Methodist Board	1000.	1800.
Presbyterian Bd.	2000.	3600.
Wellesley	2400.	4320.
Crane Gift		1200.
C. M. B.		3900.
<u>TOTAL from Foreign Sources</u>		<u>\$19,660.</u>
Special A.B.C.F.M.		<u>1,440.</u>
Foreign Sources, <u>Grand Total</u>		<u>\$21,100.</u>
Total from local sources		\$ 7,835.
" " foreign "		<u>21,100.</u>
" income from all "		\$28,935,

	<u>Mex.</u>
Apparatus and Equipment	
Biology	\$273.
Chemistry	800.
Geology	100.
Home Economics	600.
Physical Education	200.
Physics	350.
Heating	1700.
Hospital, Medical	600.
Incidentals	300.
Janitor's Supplies	75.
Kindergarten Dept.	450.
*Library	1640.
Lighting	500.
Mimeograph & Paper	175.
Printing and Publicity	300.
Office Expenses	400.
Salaries:	
Foreign	9860.
Chinese	5840.
Repairs & Upkeep	600.
Rickshas	470.
Servants	800.
Telephone	150.
Travel	152.
City Water	100.
University Budget	<u>2500.</u>
Total Expenditures	\$28,935.

*\$1440 of the money for the Library paid by special gift from A.B.C.F.M. Endowment Fund.

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Mrs. Williamson mentioned the fact that the Congregational, Presbyterian, and Methodist Boards all guarantee appropriations at the rate of two to one, while in this Budget from the field, the amounts from these Boards seem not to have been counted on this basis.

Y - Action 183 - VOTED: That the Budget as reported from the Field be adopted.

Mrs. Williamson further presented the estimated budget of expenses for the Yenching College Committee as follows:

YENCHING COLLEGE COMMITTEE - ESTIMATED BUDGET

July 1, 1924 - June 30, 1925

Expenditures:

Travel, etc. attendance upon Committee Meetings	\$900.
Office and Stenographer	60.
Stationery and Printing of Publicity Material	300.
Postage	25.
Incidentals	<u>200.</u>
<u>TOTAL</u>	\$1,485.

Income:

From probable interest on Invested Funds,
depending upon amount drawn from Building purposes \$5000 - \$9000.

Y - Action 184 - VOTED: That this estimated budget of expenses for the Yenching College Committee as presented by the Finance Committee be adopted.

Y - Action 185 - VOTED: That we request the field to include in their budget hereafter, the salaries of the members of the faculty supported by the different boards.

For the Building Committee, Mrs. Roys reported a meeting held the morning of April 9, 1924, and presented a letter from Mrs. Frame regarding the Gymnasium.

Y - Action 186 - VOTED: That it is the judgment of the Yenching College Committee that Mr. Murphy should be asked to design the Gymnasium in order that it may harmonize with the general plans for the University:

The Committee feels, however, that it is essential to have the counsel of an expert in Physical Education as to the interior arrangement of the Gymnasium:

Y - April 9, 1924

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The Committee therefore recommends that Mrs. Wilson consult with Mr. Neil MacMillan of the Y.M.C.A. 347 Madison Avenue, as to the best plan for a Gymnasium, thoroughly adapted to the use of young women:

The Building Committee shall then consider the plans, circulating them among the members of the Yenching Committee for approval and when a satisfactory interior plan has been drawn up, the Building Committee shall present to Mr. Murphy its wishes in regard to the interior arrangement of the Gymnasium.

- Y - Action 187 - VOTED: In planning for the Gymnasium, the recommendation of the Building Committee, that consideration be given to the possibility of the future construction of a swimming pool, be adopted.
- Y - Action 188 - VOTED: That the recommendation of the Building Committee approving the suggestion from the field that there be a straight roof line in the gymnasium, be adopted.
- Y - Action 189 - VOTED: That we keep in mind the wishes of the Field Committee in regard to the location of the Gymnasium and also that the building should be two floors above the ground except for the swimming pool.
- Y - Action 190 - VOTED: That when the Building Committee have secured a satisfactory plan for the gymnasium, this plan be sent to every member of the Yenching Committee and a vote taken. If the vote of the Yenching Committee is unanimously favorable authority is given to the Building Committee to send said plans to the field.

The question of the site for practice schools was presented, also the request ~~for~~ of the field for \$8000. Mex. with which to purchase a strip of land which lies to the west of the woman's dormitory.

- Y - Action 191 - VOTED: To recommend to the Trustees that they instruct the Board of Managers at its meeting in June, to report on the whole question of securing additional land, and on its program for the practice schools, and then having all these different elements in mind, act on the question of practice schools and their location.

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Y - April 9, 1924

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It was reported that at a meeting of the Finance Committee of the Trustees held on March 18, authorization had been cabled for beginning the construction of the trenches for heating the buildings, and that the total cost of these trenches for the mechanical installation will be about \$12,000. The question was raised whether the Yenching College Committee is ready to meet its share of this construction.

Y - Action 192 - VOTED: That the recommendation of the Building Committee for authorization of funds to meet the cost of erecting trenches for the Yenching Woman's College, and Yenching's equitable share of the main connecting trenches for the mechanical installation, be adopted.

Y - Action 193 - VOTED: That the report of the Building Committee that the matter of taking out fire insurance on the buildings now under construction was referred to the Finance Committee of the Board of Trustees, which voted on March 6th to communicate with the Grounds and Buildings Committee before proceeding with the question of insurance on buildings, be accepted.

The need of two fire proof doors for the Woman's Administration Building was reported, and Mr. Moss reported that these doors had been ordered.

For the Candidate Committee, Mrs. Finley reported that the papers of Miss Edla Anderson now teaching in the University of Minnesota, had been collected with a view to her appointment as teacher of Chemistry in Yenching College, and with the expectation that she will go to the field this fall.

Y - Action 194 - VOTED: That Miss Edla Anderson be appointed to the position of teacher of Chemistry in Yenching College, subject to the approval of the Woman's Foreign Missionary Society of the Methodist Board and the provision of her salary by that Board.

Mrs. Finley also presented the name of Miss Louise Egbert who is being considered for the position of teacher of Religious Education in Yenching College, stating that the Committee had cabled to Mrs. Frame regarding the desirability of appointing Miss Egbert for this position, Miss Egbert's papers have been approved by the Presbyterian Board but have not come before the Candidate Committee of the Yenching College Committee.

Dr. Stuart reported a letter from Mrs. Frame regarding the possibility of Miss Wood of the London Missionary Society in Peking assisting in the religious education of the girls in Yenching College.

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Y - Action 195 - VOTED: That Miss Louise Egbert be appointed teacher of Religious Education in Yenching College with the thought that she will go to the field this fall.

Mrs. Finley also presented a letter from Miss Florence Starr, who taught Art in Yenching College for a short period.

Y - Action 196 - VOTED: That we write to Miss Starr saying that we have not heard from her for some time, that a salary for a teacher of Art in Yenching has not been included in our budget, and that we have no available funds. We are following up certain possibilities and in the event of securing funds from special donors for this department, we would be very glad to send her to Yenching, conditioned upon receiving favorable action on the matter from the College and upon receiving satisfactory papers in regard to Miss Starr's qualifications.

For the Committee on By-Laws, Mrs. Boyd reported that a copy of the revised By-Laws had been sent to each member of the Yenching Committee, so it is perhaps not necessary to read them at this time.

Y - Action 197 - VOTED: That the By-Laws as presented by the Committee on By-Laws be adopted.

For the Nominating Committee: Mrs. Boyd reported that in making the nominations the Committee had been influenced by the fact that the present officers have the business of the Committee well in hand, and that a change at this time might mean some sacrifice in efficiency. The Committee therefore recommend that the present officers be continued for another year.

(The Nominating Committee which consisted of Mrs. Boyd, Mrs. Warner, and Mr. Schell were appointed ad interim by the Chairman)

Y - Action 198 - VOTED: That the recommendation of the Nominating Committee that the present officers of the Yenching College Committee, including Chairman of Standing Committees, continue in office for another year, be adopted.

The matter of securing the services of Miss Wood (of the London Missionary Society) for Yenching College was again discussed.

Y - Action 199 - VOTED: That we favor securing Miss Wood's services for Yenching College if it is possible and that Dr. Stuart consult with Mrs. Frame in regard to the matter and report back to this Committee.

***** see next page *****

A letter from President Stuart was presented reporting that Mrs. Pendleton (one of the donors of the Library Building) approves the authorization of a grant of \$25,000. from the Yenching College Fund, for the purchase of books.

(See action #144, and Recommendation #4 of the Building Committee's Report, Minutes of November 6, 1923)

April 9, 1924 - Y
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The resignation of Miss Josephine Sailer from the faculty of Yen-ching College was presented. Miss Sailer has felt that her preparation for her work in the department of education is inadequate and she wishes further study.

Y - Action 203 - VOTED: That we very reluctantly accept Miss Sailer's resignation from the staff of Yen-ching College, with the hope that when her period of study is completed she will again join the staff of Yen-ching College.

The question of changing the name of Yen-ching College was presented, but it was the consensus of opinion that this would not be advisable for various reasons, chiefly because of the association of the name Yen-ching in the Joint Campaign for Union Colleges. It was felt that there would be no objection to the name - Yen-ching University - and that the Woman's department be known as Yen-ching Woman's College.

Y - Action 204 - VOTED: That Thursday, October 23, 1924, be selected as the time of the fall meeting in Chicago, unless some unforeseen event makes a change of date advisable.

Meeting adjourned at 4:45 P.M.

Mary J. Parkin
Secretary pro tem

Y-April 9, 1924

The question of the organization of a permanent committee for the co-ordination and promotion of Christian Higher Education in China was presented, and the request that Yenching College Committee cooperate in this matter.

Y-Action 200 - VOTED: That in view of the action of the Trustees of Peking University giving general approval of the organization of a Committee which shall make plans for a financial campaign and promote the interests of higher education in China, the Yenching College Committee place itself on record as giving general approval but with the understanding that this does not commit it to any specific plan which may be worked out by the Committee, but that any plans worked out shall be submitted to the Yenching College Committee, and that the Yenching College Committee does not commit itself to a greater extent than Peking University is committed.

Plans for the establishment of a permanent office, with an executive secretary in charge, for the purpose of conserving and creating interest in Peking University and Yenching College for Women and for developing support for the whole institution were presented.

Y*Action 201 - VOTED: That we recommend to the Board of Trustees of Peking University that a new Joint Promotion committee be appointed to consist of four men and three women members from the Yenching College Committee, including the Executive secretary, and that Mesdames Smith, Finley and Boyd have been nominated as the Yenching Women members on the new Joint Committee on Promotion and Finance.

The question of Yenching College Committee's share in the expense of the proposed campaign office was presented.

Y-action 202 - VOTED: That we go into this campaign for the summer with the thought that at the Yenching College Committee meeting in the fall, the entire matter will be canvassed and a permanent basis arranged, and that the Yenching College Committee pay one fifth (1/5) of the promotion expenses for the summer months.

MINUTES OF THE MEETING OF THE YENCHING COLLEGE COMMITTEE
OF THE TRUSTEES OF PEKING UNIVERSITY

Chicago - November 6, 1924

The Yenching College Committee met at 10 o'clock, November 6, 1924; in Room 101, LaSalle Hotel, Chicago. Mrs. J. M. Avann presided.

<u>Present:</u> Mrs. Avann	Mrs. Lyman
Mrs. Roys	Eric M. North
Mrs. Finley	Louis A. Bowman
Mrs. Boyd	Mrs. Lee
Mrs. Williamson	Miss Parkin

Prayer was offered by Dr. North.

It was voted to dispense with the reading of the Minutes of the last meeting as they had been sent to all the members of the Committee.

Excuses were presented from Mrs. Clark who sent affectionate remembrances to all, President Pendleton, Dr. Schell and Mrs. Smith.

Information was given of the resignation of Mrs. Franklin Warner as representative of the Woman's Board of Missions of the interior, and the election of Mrs. Albert J. Lyman in her place. Mrs. Lyman was introduced.

The Secretary reported her recent visit to the College and also announced pending vacancies in the Yenching College faculty, because of the marriage engagement of Miss Constance Sargent, Secretary to the Dean, and Miss Lucy Booth of the History Department.

The Treasurer's Report was presented by Mr. Bowman as follows:

Report of the Treasurer for Period Ended October 31, 1924

Balance on Hand as shown by last Annual Report - \$141,898.53

RECEIPTS:

Received for Building Fund	\$ 303,041.15	
" " Special Equipment Fund	805.00	
" " Current Expense Fund	8,707.02	
" " Promotion Fund	<u>4,850.38</u>	
		<u>\$317,403.55</u>
		\$459,302.08

DISBURSEMENTS:

Payments from Building Fund	\$ 84,014.03	
" " Special Equipment Fund	46.06	
" " Current Expense Fund	5,867.29	
" " Promotion Fund	<u>1,216.12</u>	
		<u>\$ 91,143.50</u>
		\$368,158.58

Total Disbursements

Balance on Hand, October 31, 1924

Balance on Hand in Separate Funds:

Building Fund	\$358,018.87	
Special Equipment Fund	2,848.20	
Current Expense Fund	3,491.45	
Promotion Fund	<u>3,800.06</u>	\$368,158.58

Y - Action 205 - VOTED: That the Report of the Treasurer be accepted.

Y - Action 206 - VOTED: To express our appreciation to Mr. Bowman for his very careful handling of the funds of the Committee.

Y - Action 207 - VOTED: That the fiscal year of the Yenching College Committee be fixed as July 1 - June 30, and that a balance sheet be presented in accordance with the plan of the Trustees and conforming in style to that of the Trustees.

Report of the Finance Committee - Mrs. Williamson reported that no meeting of the Committee had been held and presented a revised budget form for the year 1924 -1925, which varies somewhat from the budget presented at the April meeting of the Committee.

Y - November 6, 1924

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Y - Action 208 - VOTED: That we ask the Secretary to correspond with the field and learn the reason for discrepancies between the revised report and the one accepted by the Committee in April.

Mrs. Roys read part of a letter from Mrs. Frame regarding the budget. The Finance Committee was asked to meet and study the revised budget a little more thoroughly.

For the Candidate Committee - Mrs. Finley reported that four teachers had gone to the field since the April meeting - Miss Florence Starr, to the Art Department; Miss Edla Anderson to the Department of Chemistry; Miss Louise Egbert as teacher of Religious Education; Miss Sui I Wang to the Department of Education.

A discussion of salaries paid faculty members of Yenching College followed.

Y - Action 209 - VOTED: That the Administrative Committee be requested to prepare a salary schedule for the Chinese members of the faculty which shall be referred to the Board of Managers for adoption. If this raises questions with reference to salaries of foreign members of the faculty the Administrative Committee be requested also to make clear recommendations to the Yenching College Committee as to scale of salaries and allowances for such members of the Yenching College faculty.

Y - Action 210 - VOTED: To continue the Committee on Salaries appointed at the January 8, 1924 meeting of the Committee (Vote 177) and to ask them to report in the light of such further information as they may receive from the field. Because of Mrs. Warner's withdrawal from the Committee Mrs. Finley's name was added as a member of the Committee on Salaries.

After discussion of possible candidates for the History Department, in Yenching College it was

Y - Action 211 - VOTED: To present a request to Bishop Grose and thru him to the North China Conference of the Methodist Episcopal Church, that Miss Menonah Cheney be designated to the Department of History of Yenching College upon Miss Booth's withdrawal.

Mrs. Finley reported that the application of Miss Margaret Speer for appointment to the Department of English is in hand and that her papers are nearly ready to be presented to the Committee.

Requests from the field for a kindergarten and primary teacher, and for a household manager for the college were presented.

Y - November 6, 1928

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Y - Action 212 - VOTED: That the report of the Candidate Committee be accepted with appreciation of the great amount of work involved.

A report of the Secretary of Peking University and the Joint Committee on Promotion was called for. No report was at hand but Mrs. Roys read a letter from Mrs. Frame expressing the views of those on the field as to a general promotional office.

Y - Action 213 - VOTED: That we request the Yenching members of the Joint Committee on Promotion to report as to the results of the summer campaign.

Y - Action 214 - VOTED: That the name of Mrs. Lyman be substituted for that of Mrs. Smith as one of the Yenching Committee members on the Promotion Committee.

Y - Action 215 - VOTED: That we terminate the arrangement entered into in the Spring (Vote 202 - April 9, 1924) as to a promotion campaign.

Dr. North presented a revised agreement of the Trustees with Mr. Murphy stating that Mr. Murphy had been asked to take contracts for future buildings at a lower commission than he had previously received but that he felt he must be reimbursed for losses on former work before he could enter into such an agreement, and that the Trustees felt his claims to be just.

Y - Action 216 - VOTED: That the Yenching College Committee approve the agreement of the Trustees made with Mr. H. K. Murphy, September 9, 1924, on contract dated January 2, 1924, and the further understanding stated in a letter of Mr. Murphy to Mr. Merle Smith, reported to Mrs. Roys on September 12, 1924 by Dr. North, by which in settlement of a previous contract the University will pay the sum of \$18,000 of which the Yenching College Committee agrees to provide \$5,328. of which \$3816. be charged against the Sage Memorial Building, and \$1,512. against the Faculty House.

For the Building Committee - Mrs. Roys reported a meeting of the Committee held on July 15th, when a question was raised as to whether a member of the faculty might erect a residence on land belonging to the college without referring architectural plans for such a residence to the Building Committee.

Y - Action 217 - VOTED: That plans for any building to be erected on the campus must first be approved by the Building Committee.

Mrs. Roys for the Building Committee spoke of the naming of special buildings and the place of tablets giving names of donors, or those whose names such buildings were to bear.

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- Y - Action 218 - VOTED: That such tablets be made on the field.
- Y - Action 219 - VOTED: That the Administration Building be known as the Luella Miner Building.
- Y - Action 220 - VOTED: That on removal to the new site arrangements be made for a tablet stating that the Yenching College Buildings were erected by the gifts of the women of America.

Dr. North presented the following statement as to the cost of land and of buildings already erected and the estimated cost of further buildings -

	<u>ESTIMATED</u>	<u>ACTUAL COST</u>
Land	\$25,000.	\$25,000.
Additional Land	2,700.	
Land Improvements, etc.	1,800.	
Building Operations & Machinery	7,835.	7,835.
Sage Memorial	35,000.	46,500.
Dean's Residence	25,000.	25,800.
Administration Building	25,000.	25,700.
Chemistry Building	75,000.	67,500.
Three Dormitories	40,000.	64,000.
Office Equipment	1,000.	1,000.
Furnishings Dean's Residence	1,000.	1,000.
Fourth Dromitory	21,350.	
Heat, Lighting & Power	66,000.	
Chapel	25,000.	
2 Residences	18,000.	
Gymnasium	62,000.	
Fine Arts Building	62,000.	
For Books	25,000.	
For Architects Fees	5,328.	

Mr. Roys presented the question that has arisen as to the number of buildings that should be comprised in the Woman's College Quadrangle saying that the field has expressed its desire that the Gymnasium and the Social Hall be a single large building on one side of the quadrangle, and that another single building of corresponding size provide for music and art work, whereas in Mr. Murphy's opinion it would be architecturally better to have two buildings on each side connected by corridors, i.e., a gymnasium and a social hall thus connected on one side of the quadrangle and a music building and an arts building on the other side, thus making a seven building group rather than a five building group as desired by the field.

- Y - Action - 221 - VOTED: That the Yenching College Committee approve of the seven unit plan subject to the acquiescence of the field.
- Y - Action 222 - VOTED: That we take the papers and blue prints shown to the Committee and send them to the field at once, asking that they reply by cable approving or disapproving of the seven building plan

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Y - Action 223 - VOTED: That if the field acquiesces in the plan submitted the Building Committee be authorized to take up plans with Mr. Murphy at once.

The matter of fire insurance was presented and Dr. North reported that Mr. Gibb has been very careful to insure building materials that might be damaged by fire, and that completed buildings have not been insured pending a statement that one of the Trustees who is an insurance man is working out to be presented at the next meeting of the Trustees.

The question of securing Miss Wood of the London Mission for Yenching College was raised and information was given that she is now teaching two hours a week.

The plans of the Department of Education for Practice Schools were presented and the question was raised whether the Yenching Committee could undertake to finance this work.

Y - Action 224 - VOTED: That the Yenching College Committee has read with interest the paragraph relative to Practice Schools in the Minutes of the June 15th, 1924, meeting of the Board of Managers and it notes particularly the request of the Administrative Committee that a Committee be appointed by the Board of Managers to confer with the Department of Education as to type of buildings to be preferred and to make recommendations to the Yenching College Committee, the Board of Managers and The Board of Trustees:

In view of the fact that the Yenching College Committee has received no such recommendation and has not been notified of the appointment of such a committee; also and chiefly because funds for buildings and maintenance of Practice Schools are not now in hand, it is the judgment of the Yenching College Committee that the only Practice School work which should be planned at present is such as can be done through day schools for children living in the vicinity of the University, and in accordance with this judgment the Yenching College Committee hereby rescinds its Vote 141 of November 6, 1923, which authorized the erection of a Practice School Building:

The Yenching College Committee reiterates its sympathetic interest in the plans submitted by the Department of Education and its sense of the value of Practice Schools as a help in the exceedingly important work of training teachers and it earnestly hopes that some way may be found for securing the funds needed for the development of the department.

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The Secretary called the attention of the Committee to the fact that the By-Laws provide for the cooption of an additional member by the

Y - Action 225 - VOTED: That we invite Mrs. Frederick Stevens of Grand Rapids, Michigan, to become a member of the Yenching College Committee to serve for a term of three years.

The need of increasing the current expenses of the College was spoken of and discussed.

Y - Action 226 - VOTED: That we invite Mrs. Charles C. Parlin to act as special correspondent with Wellesley College Alumnae and to help in any other way she finds possible for keeping and furthering the interest of the Alumnae in Yenching College.

Y - Action 227 - VOTED: That Mrs. Finley, Mrs. Roys, Mrs. Boyd and Mrs. Lyman be appointed a Committee to study ways and means for increasing the funds available for current expenses and salaries.

Y - Action 228 - VOTED: That the Candidate Committee be authorized to fill the two vacancies on the faculty caused by the prospective withdrawal of the Misses Sargent and Booth, and to proceed with the correspondence with Miss Margaret Speer, looking to her appointment. The Committee was further authorized if possible to secure the salary of Miss Speer from some new source and it was suggested that Mrs. Finley visit Bryn Mawr College taking with her some member of the Yenching faculty in the hope of enlisting the interest of Bryn Mawr in Miss Speer and Yenching.

Y - Action 229 - VOTED: That Mrs. Lyman be added to the Candidate Committee.

Y - Action 230 - VOTED: That Mrs. Charles C. Parlin be coopted a member of the Building Committee of the Yenching College Committee.

Y - Action 231 - VOTED: That we express our appreciation to Mr. Bowman for his hospitality.

Y - Action 232 - VOTED: That the date of the April meeting of the Yenching College Committee be tentatively fixed for Wednesday, April 8th, 1925, providing the Trustees find it possible to meet on the 7th.

Meeting adjourned at 5:20 P.M.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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MINUTES OF THE YENCHING COLLEGE COMMITTEE
OF THE TRUSTEES OF PEKING UNIVERSITY
NEW YORK - APRIL 8, 1925

The Yenching College Committee met at ten o'clock, April 8th 1925, in the Conference Room, 150 Fifth Avenue, New York City, Mrs J. M. Avann presiding.

<u>Present:</u>	Mrs. Avann	Mrs. Boyd
	Mrs. Williamson	Eric M. North
	Mrs. Roys	William P. Schell
	Mrs. Finley	Louis A. Bowman
	Mrs. Lyman	Mrs. Lee
<u>Guests:</u>	Miss Dickinson	Dr. H. M. Luce
	Miss Boynton	Mr. Lewis
	Mrs. Parlin	

Excuses were presented from Mrs. Clark and President Pendleton.

Dr. Luce led in prayer.

The guests were introduced.

Minutes of the previous meeting were approved without reading.

The Secretary reported correspondence of the year, stating that Mrs. Stevens of Grand Rapids had declined election as a member of the Committee and that late letters from the field had indicated that it would probably not be possible for the University to move to the new site the coming summer as expected, as the mechanical installations will not be completed.

The Treasurer presented his report as follows:

Y - April 8, 1925

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SUMMARY OF REPORT OF TREASURERFrom January 1, 1925 - March 31, 1925

Balance on Hand at January 1, 1925 \$357,676.33

RECEIPTS

Building Fund	\$387.13	
Special Equipment Fund	-----	
Current Expense Fund	1,000.00	
Promotion Fund	<u>1,412.29</u>	
Total receipts		<u>2,799.42</u>
		\$360,475.75

DISBURSEMENTS

Building Fund	\$55,978.43	
Special Equipment Fund	-----	
Current Expense Fund	3,654.08	
Promotion Fund	85.50	
Payment of Temporary Loan to Bank	<u>5,300.00</u>	<u>\$ 65,018.01</u>
Balance on hand at March 31, 1925		\$295,457.74

BALANCE IN SEPARATE FUNDS

Building Fund	\$287,042.75	
Special Equipment Fund	2,848.20	
Current Expense Fund	1,337.37	
Promotion Fund	<u>4,229.44</u>	
Total Separate Funds -----		\$295,457.74

Y - Action 235 - VOTED: To accept the Treasurer's report as read.

Y - Action 234 - VOTED: That the Auditor's Report be accepted.

Y - April 8, 1925

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Mrs. Finley reported for the Candidate Committee, that Miss Margaret Speer is to sail this summer and that her parents are assuming her support.

Mrs. Finley also presented the need of two young women for the business office of the college, one to be registrar of the college and secretary to the Dean, the other to be treasurer and do part time teaching.

Y - Action 235: VOTED: To express to Dr. and Mrs. Speer and their family the earnest appreciation of the Committee of the great gift they are making to Yenching in giving their daughter as well as her support.

Y - Action 236 -VOTED: To authorize the Candidate Committee to secure two workers to cover the positions of secretary to the Dean, and registrar and treasurer for the College.

Reference was made to the possibility that Miss Fredericka Giang who is now an instructor in Vassar College, may be secure for the Biology Department at Yenching, with the hope that a special gift can be secured to cover her salary.

Y - Action 237 - VOTED: To authorize the Treasurer to pay outgoing traveling expenses for Miss Giang.

Mrs. Lyman said that she would be glad to meet Miss Giang's traveling expenses to the amount of \$500.

Y - Action 238 - VOTED: That the money paid from the income on Building Funds for Miss Harmon's traveling expenses to the field in the summer of 1923, and any other sums which may be expended for travel of staff from this fund be considered a loan to be repaid as soon as possible from funds collected for Current Expenses.

It was suggested that the Fund, hitherto spoken of as the Promotion Fund, shall henceforth be called the Interest Fund on Building and Equipment Money.

Mrs. Roys reported for the Building Committee, stating that the Seven Building plan recommended by the Yenching College Committee at its November 1924 meeting, had been rejected by the field. She reported a cable from Peking requesting that final plans for the Gymnasium be made on the field, but that the judgment of the Committee was that this request could not be granted.

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Y - Action 239 - VOTED: It was voted to send a letter of appreciation to Miss Belden of Smith College for the great interest she has shown in the detailed plans for the new gymnasium. Mr. Murphy has assured the Committee that her expert knowledge has saved considerable sums of money as well as been of help in other ways.

The Location of the Music Building was discussed.

Y - Action 240 - VOTED: That it is the judgment of the Yenching College Committee that no further major buildings be erected in the immediate future after the gymnasium is completed.

Mrs. Roys reminded the Committee that Miss Milan and some of her friends had given money for a small Home Economics Building, and the location of this building was discussed.

Y - Action 241 - VOTED: To empower the Building Committee to determine the location of this building after correspondence with the field.

Y - Action 242 - VOTED: It was voted to request from the field a statement as to the amount of money needed for furnishing the rooms for common use in the two faculty residences, and that in the meantime \$500 be appropriated for furnishings.

Dr. North reported a charge of \$2500 against the Yenching College Committee for architect's fees, on the one of the two Science Buildings which the Woman's College is erecting, this charge being an item in the appropriation already made by the Yenching College Committee to cover architect's fees.

Mrs. Lee reported for the special committee appointed to study the matter of making the salaries of foreign teachers in Yenching College uniform.

Y - Action 243 - VOTED: To receive the report of the Committee on Salaries and to continue the Committee with the request that other and alternative plans be submitted.

Mrs. Williamson reported for the Finance Committee, presenting the Budget submitted by the field for the school year, 1925 - 1926. Suggestions were made as to possible reductions in certain items and it was

Y - Action 244 - VOTED: To accept the Report of the Finance Committee and to approve the budget as follows:

Y - April 8, 1925

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YENCHING WOMEN'S COLLEGE

Budget Forms for 1925 - 1926

Local Currency

INCOME

Local Sources:

Room rent, 100 students @ \$30
per year \$3000.
Inc. Med., Ath. 100" @ \$3
per year 300.
Tuition, 100 regular " @ \$50
per year 5000.
Laboratory Fees 200.

Total, local sources \$8500.

Foreign Sources

GOLD
W.B.M.I. \$2800. @2:1 \$5600.
Presby. 2000. @1:75 3500.
Wellesley 2400. @1:75 4200.
Appro. Foreign Sources \$13,300.

Special Gifts

Gribbel \$500 @1.75 \$ 875.
Egbert Salary 1680.
Guest Fund 475.
Special A.B.C.F.M. 1400.

Special Gifts From Foreign Sources \$4430.

Total Income \$26,230.

EXPENDITURES

Apparatus and Equipment

Art \$ 400.
English 100.
History 50.
Home Economics 800.
Mathematics 300.
Physical Education 500.
Modern Language 50.
Furloughs 3900.
Guest Fund 475.
Heat, Light & Maintenance 17,000.
Hospital, Medical 820.
Incidentals 300.
Library 1,640.
Mimeo, and Paper 175.
Print and Publicity 300.
Office Expenses
Dean's Office 1,184.
Treasurer's Office 100.
Salaries
Foreign 10,500.
Chinese 7,100.
Travel 800.
University Budget 2,500.

Total Expenditures \$ 48,994.

Total Income 26,230.

Estimated Deficit \$ 22,764.

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Y - April 8, 1925

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Y - Action 245 - VOTED: To approve the Budget for the work of the Yenching College Committee at the home base as follows:

ESTIMATED BUDGETJuly 1, 1925 - June 30, 1926Expenditures:

Travel, etc. attendance upon Committee Meetings	\$900.
Office and Stenographer	60.
Stationery and Printing of Publicity Material	300.
Postage	25.
Incidentals	200.
	<u> </u>
<u>Total</u>	\$1,485.

Income:

From probable interest on Invested Funds, depending upon amount drawn for Building Purposes	\$4,229.00
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Mrs. Boyd reported for the Sub-Committee on Promotion, referring to the appointment of the Committee at the November meeting, to Miss Dickinson's coming to help raise money for current expenses, to the conference of the Sub-Committee with such members of the Yenching College Committee as were at the Washington Missionary Conference in January, and to the fact that the Sub-Committee on Promotion had then been asked to direct Miss Dickinson's work.

Miss Dickinson reported her effort to date.

Mrs. Boyd further reported that her Committee had been making a card catalogue of possible donors, and had outlined a program for Miss Dickinson through June. She also stated her hope that the Woman's Foreign Missionary Society of the Methodist Episcopal Church would at its May meeting vote to become a fully cooperating Board in Yenching College. It was stated that Mrs. Parlin has begun her work among the Wellesley College Alumnae. Mrs. Boyd also presented the need for stationery, leaflet literature and pledge cards.

Y - Action 246 - VOTED: That the Committee on Promotion be empowered to have the necessary printing done.

Y - Action 247 - VOTED: That all moneys collected by Miss Dickinson be sent to the Treasurer of Yenching College Committee, through the Promotion Committee, with a voucher for her expenses.

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Y - Action 248 - VOTED: That moneys collected by the Promotion Committee be kept in a separate account and that the expenses for Miss Dickinson's work be drawn from this account and paid to her by the Treasurer according to the voucher submitted and that this method apply to work already done as well as to that of the future.

The matter of the Practice School was presented and reference made to Vote 224 taken at the November meeting. It was stated that Yenching College already has an obligation to three classes of girls for whom some provision must be made, namely, those poorly prepared for college work, second, those who are in training as kindergartners, third, pre-medical students. It was also stated that an additional building is not immediately needed, as students can for the present be housed in one of the college dormitories and as there are Chinese buildings which can be used temporarily for class work.

Y - Action 249 - VOTED: To approve the development of a Practice School for these three classes of students and that \$500 Gold be added to the Budget for this purpose for the school year 1925-1926.

Dr. North reported that a doctor and his wife, who is also a physician, had been secured from England for Peking University.

The request of the field that the first three years for all new appointees be considered a period of probation and that language study be deferred until a later time was presented and discussed. It was the judgment of the Committee that a procedure of this kind could not be approved without careful study on the part of the Committee and conference with the mission boards concerned.

Y - Action 250 - VOTED: To request the Administrative Committee to make it possible for Miss Boynton to have a year of language study immediately upon her return to China.

Y - Action 251 - VOTED: That if need be the Presbyterian Board be requested to excuse Miss Speer from language study during her first year.

Y - Action 252 - VOTED: That the Yenching College Committee grant Mrs. Frame a three months' vacation on the understanding that she come to America and that the money for her journey if need be be borrowed from interest on Building and Equipment Funds.

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Y - April 8, 1925

- Y - Action 253 - VOTED: That the grant already made as a special to the Dean from this fund and similar grants that may be made from this fund, be regarded as a loan and that these charges be included in the funds now being raised to meet increased current expenses.
- Y - Action 254 - VOTED: To request the London Missionary Society to become a cooperating board to the extent of designating Miss Wood to the faculty of Yenching College.
- Y - Action 255 - VOTED: To re-affirm previous action of the Yenching College Committee approving the By-Laws of the Cooperating Committee for Women's Union Christian Colleges in Foreign Fields.
- Y - Action 256 - VOTED: That the Secretary request the Cooperating Committee for a list of the donors to Yenching College during the Campaign for Union Colleges.

Mrs. Boyd presented the report of the Nominating Committee, recommending that the present officers be re-elected. The Secretary was instructed to cast the ballot and officers were elected as follows:

Chairman	Mrs. J. M. Avann
Secretary	Mrs. Lucius O. Lee
Treasurer	Mr. Louis A. Bowman
Chairman - Finance Committee	Mrs. O. R. Williamson
" Candidate Committee	Mrs. J. H. Finley
" Building Committee	Mrs. C. K. Roys

Mr. Bowman and Mrs. Boyd were again coopted as members of the Yenching College Committee.

Meeting adjourned at 5:30 P.M.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

MINUTES OF THE YENCHING COLLEGE COMMITTEE
OF THE TRUSTEES OF PEKING UNIVERSITY
NOVEMBER 18, 1925 - CHICAGO

The Yenching College Committee met at ten o'clock, November 18, 1925, in Room 103, Hotel La Salle, Chicago. Mrs. J. M. Avann, presiding.

<u>Present:</u>	Mrs. Avann	Mrs. Lyman
	Mrs. Williamson	Mrs. Lee
	Mrs. Finley	Mr. Bowman
	Mrs. Boyd	Dr. North
	Mrs. Roys	

Mrs. Roys led in prayer.

Minutes of the previous meeting (April 8, 1925) were approved without reading.

Excuses were presented from Mrs. Clark, President Pendleton, Mr. Warner and Dr. Schell.

Y - Action 257 - VOTED: To accept the Agenda prepared as the one to be followed for the day.

The Secretary reported Mrs. Frame's visit to this country, correspondence votes that were circulated during the summer, a letter from Miss Tyler of the Cooperating Committee for Union Christian Colleges suggesting a conference between that committee and the committees of the various colleges, and actions of two meetings of the Administrative Committee on the field, the first of May 27th, the second of October 7th. The Secretary also read a letter from Mrs. Frame dated October 9th in which she called attention to various needs and expressed sincere appreciation of her visit to America; a letter from Miss Milam dated November 5th, in regard to the Home Management house for Yenching; and a letter from Dr. Stuart dated October 6th in which he referred to the Home Management House and expressed his conviction of the need of the Woman's College for a financial secretary. Correspondence with the Southern Methodist Board in regard to Miss Fannie Harmon was also reported.

The Treasurer reported for the fiscal year ending June 30th, 1925, and also brought the account down to November 17th, as follows:

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TREASURER'S REPORT

Balance on Hand in all funds - July 1, 1925 -----\$242,253.50

RECEIPTS: July 1 - November 17, 1925

Current Expenses	\$1,500.	
Interest Money	<u>2,528.49</u>	<u>4,028.49</u>
		\$246,281.99

DISBURSEMENTS:

On Building Fund	\$25,000.	
Current Expenses	5,308.36	
Promotion Fund	<u>607.83</u>	<u>30,916.19</u>
	<u>Balance on Hand</u>	<u>\$215,365.80</u>

Balance on Hand - In Special Funds -

Building Fund	\$201,323.38	
Special Equipment	2,848.20	
Current Expenses	2,944.85	
Promotion Fund	<u>8,249.37</u>	<u>\$215,265.80</u>

Y - Action 258 - VOTED: That the Report of the Treasurer be accepted and placed on file.

For the Finance Committee, Mrs. Williamson reported that the budget as revised at the April meeting of the Committee had apparently been accepted by the Field, and that after consultation with Mrs. Lee, she had last summer as an emergency measure, authorized Mr. Bowman to send Mrs. Frame a check covering the amount spent up to that time for travel in this country (\$78.15) and also an additional \$200 to meet personal needs. Mrs. Williamson also reported that Mrs. Frame had received \$500. from Mrs. Gamble for furnishings for the Dean's residence.

Y - Action 259 - VOTED: That the Committee approve of the emergency action taken by the Finance Committee in thus appropriation the \$278.15.

Y - Action 260 - VOTED: That the Committee reimburse Mrs. Frame for other expenses connected with her trip to this country, including the cost of Rosamond's coming.

Y - November 18, 1925

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Y - Action 261 - VOTED: To ask Mrs. Roys, Mrs. Lee, and Mrs. Williamson to decide on the amount of money to be sent to Mrs. Frame. They afterward reported their thought that the amount should be \$500. Mrs. Lyman said she wished to give \$100 toward Rosamond's expenses.

For the Promotion Committee, Mrs. Boyd reported work done in making satisfactory lists of friends who might be approached for Yenching. She paid high tribute to the work Miss Dickinson had done considering the handicap of her having come without preparation in the way of preliminary work. Mrs. Boyd reported that the W.F.M.S. had become a fully cooperating board on the basis of support of three teachers and \$2,000. annually for current expenses.

The Promotion Committee had prepared a pamphlet with an edition of 3,000 copies; Mr. Lewis was now asking for several thousand additional copies. Mrs. Boyd also reported a very generous response on the part of the Committee members in the campaign for funds stating that a total of \$2300. had been received from them. Among many other interesting developments, the Philadelphia Interdenominational Union has become enthusiastic in doing something for Yenching and has agreed to raise \$1500. Total gifts and pledges to date amount to \$11,529.14. Of that amount Miss Dickinson secured \$5,324.14. Mrs. Boyd expressed her conviction that with an executive secretary to keep the records in shape, do the necessary follow-up work and seek new gifts, all the money needed for Yenching could be raised. She therefore presented a recommendation that the Yenching Committee appoint a committee to take the matter of an Executive Secretary under consideration and in case of favorable action to secure a suitable woman.

It was moved that the Yenching College Committee approve the securing of an Executive Secretary.

After discussion of the probable cost involved, reckoned at \$5,000 - \$6,000. annually, and of possible candidates for the position, it was

Y - Action 262 - VOTED: That action in regard to the Executive Secretary be laid on the table until later in the afternoon.

For the Building Committee: Mrs. Roys reported that the Committee seems at length to have secured a plan for the Gymnasium which will be acceptable to both the field and the Committee.

Y - Action 263 - VOTED: That we approve the plans for the Gymnasium which have now been worked out by the Building Committee, with much appreciation of the tremendous amount of work involved.

Y - November 18, 1925

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The Building Committee recommended that no further building be begun until the Gymnasium is completed.

Y - Action 264 - VOTED: That we request Mrs. Frame and Mr. Murphy to take up in consultation with the Grounds and Building Committee questions relating to the further development of the Woman's Academic Quadrangel and the location of other buildings on the Woman's Campus.

Dr. North reported progress on buildings and purchases of land and presented the following as the approximate expenditure, actual or approved, on account of the Woman's College to date:

	<u>Authorized</u>	<u>Estimated Total</u>
Land	\$15,000.	\$25,000.00
Dean's Residence		28,216.95
Administration Building		27,329.30
Sage Memorial		48,600.00
Chemistry & Geology	62,490.	76,753.84
Gymnasium		62,000.00
Dormitory #1		44,500.00
" #2		44,500.00
" #3		37,731.00
" #4		42,954.00
Residence #1		8,754.93
" #2		8,754.93
Chapel		8,333.33
Heat, water, light, etc.	215,000.	140,590.00

Dr. North further reported an estimate as to amounts needed for equipment of various buildings as follows:

Dean's Residence - covered by special gifts	\$1,000.00
For - Administration building	1,000.00
Sage Memorial	4,320.00
Chemistry & Geology	1,000.00
Gymnasium	3,000.00
Dormitories - 4 at \$750	1,000.00
Residences 2 at \$500	25,000.00
Library	
For the Improvement of the grounds and for general plans - no idea of cost but probably	10,000.00

Discussion of the condition of the Building Fund followed and it was

Y - Action 265 - VOTED: That we refer the matter of "selling the Gymnasium" to the Promotion Committee and ask that they also seek for funds for the Home Management House to the amount of \$8,000.

Y - November 18, 1925

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Y - Action 266 - VOTED: That the authorization for construction of the Gymnasium be withheld except so far as may be necessary to conserve work already done until such time as the funds for the Gymnasium are in hand.

Y - Action 267 - VOTED: That authorization for expenditures for heat, light and water installations be extended from \$110,000. to \$125,000.

For the Candidate Committee: Mrs. Finley reported that Miss Margaret Speer sailed for the field early in September and is now in the Language School and that Miss Fredericka Giang and Miss Augusta Wagner have also sailed, Miss Wagner to be Mrs. Frame's personal secretary and part time English teacher; Miss Edith Boynton will sail in January, going for five years as Registrar and Treasurer. Mrs. Finley also read a letter from Mrs. Frame giving the present status of the faculty and presenting the needs for the coming year.

Y - Action 268 - VOTED That we authorize the Candidate Committee to seek a teacher of Chemistry and a vocal music teacher, who will also if possible be able to play some instrument other than piano, with the expectation that they will go in the summer of 1925.

Two correspondence votes circulated during the summer were presented and confirmed as follows:

Y - Action 269 - VOTED: "inasmuch as the total cost of the heat, light, water and sewer system of the new plant is now estimated to be about \$330,000. and as money for immediate payments is needed, the Treasurer of the Yenching College Committee should in my judgment be authorized and in case of an affirmative vote by the majority of the members of the Yenching College Committee, he is hereby authorized to pay to the Treasurer of the Trustees of Peking University a total sum not exceeding one hundred and ten thousand dollars gold (\$110,000.)"

"I approve the appointment of Mrs. Charles K. Roys as representative of Yenching College on the Permanent Committee for the Coordination and Promotion of Christian Higher Education in China."

Y - November 18, 1925

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The Special Committee appointed to consider the matter of uniform salaries presented its report which after discussion and amendment was adopted as follows:

- 1 "That the Yenching College Committee request the cooperating mission boards to send all moneys appropriated for Yenching College, including salaries, grants to missionaries and funds for current expenses to the field through the Treasurer of Yenching College Committee, at the guaranteed rate of two to one.
- 2 That all money sent to the field for salary and grants be pooled and the basal salary of \$750. paid.
- 3 That all members of the faculty except those who contract for three years or less shall be entitled to receive from the funds so pooled, grants for language study and emergency grants for medical service, the amount to be granted for language study and safe-guarding of health to be determined on the field.
- 4 That each board follow its own custom in regard to outfit and travel.
- 5 That the Yenching College Committee be responsible for the support of all foreign teachers who are not appointees of mission boards and that the salary of these teachers be \$750 with an outfit grant of \$250 to each teacher who goes for a period of five years or longer.
- 6 That the Yenching College Committee pay all traveling expenses and an outfit allowance of \$250 for permanent appointees to the faculty or staff who are not appointees of mission boards. Term workers contracting for three years shall receive travel both ways but no outfit allowance; travel one way only and no outfit allowance will be paid for those contracting for a term of two years.
- 7 That a form of contract be prepared which shall be signed by the appointees and by the Secretary of the Yenching College Committee and shall provide for proportionate refunding of moneys expended for outfit and travel in case the contract is not fulfilled.

Y - Action 270 - VOTED: To accept the Report of the Committee on Salaries and adopt the resolutions.

Y - Action 271 - VOTED: To submit the Resolutions prepared by the Committee on Salaries to the committees for governing Ginling College and Shantung Christian University with the suggestion that they adopt similar rulings as to salaries of the faculty in those institutions.

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A letter from Miss Florence Tyler of the Committee of Union Colleges was read suggesting a meeting of the various Union College Committees with the Cooperating Committee and asking for suggestions as to dates and topics for discussion.

Y - Action 272 - VOTED: That the Secretary reply to Miss Tyler that the Yenching College Committee would be glad to share in such a conference and suggest that the time and place be arranged in connection with the January meeting of the Foreign Missions Conference and the Federation of Woman's Boards.

Y - Action 273 - VOTED: That it is the consensus of opinion of the Yenching College Committee that a united campaign for endowment for all Union Colleges is not feasible.

Y - Action 274 - VOTED: That the question of employing an Executive Secretary be taken from the table.

After discussion it was -

Y - Action 275 - VOTED: That the Promotion Committee be authorized to seek and if possible engage an Executive Secretary and also to employ such other help as is needed.

Y - Action 276 - VOTED: That the Promotion Committee be empowered to decide on the number of leaflets to be printed for the use of Mr. Lewis and others.

Y - Action 277 - VOTED: That the Chicago members constitute an Executive Committee for necessary ad interim action by the Yenching College Committee.

Y - Action 278 - VOTED: That we request Mrs. Finley to see what she can do in the way of securing the salary for Dr. Barlow-Brown in the hope of her continuing in Yenching College.

Y - Action 279 - VOTED: That the field be requested to present all needs through the Secretary of the Yenching College Committee that authorization may be secured before the actual work of meeting them is taken up by the sub-committees.

Y - Action 280 - VOTED: That a small committee be appointed by the Chair to make nominations for coopted members and that we look toward a called meeting of the Yenching College Committee in connection with the Foreign Missions Conference in January 1926.

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Y - November 18, 1925

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Mrs. Williamson reported a question from Mrs. Frame as to whether in view of the fact that Miss James is to be married shortly before she has completed the term for which she went out, the Yen-ching College Committee would pay her traveling expenses from Peking to America.

Y - Action 281 - VOTED: To leave the matter to Mrs. Williamson and Mrs. Frame with power but with the statement that it is not customary for the Yen-ching College Committee to pay home bound travel for any member of the faculty who marries on the field before completing her term of service.

Y - Action 282 - VOTED: To thank Mr. Bowman most heartily for his hospitality to the Committee.

Meeting adjourned at 5:45 P.M.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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MINUTES OF A CALLED MEETING OF THE
YENCHING COLLEGE COMMITTEE OF THE
TRUSTEES OF PEKING UNIVERSITY

January 12, 1926 - Atlantic City

A Called Meeting of the Yenching College Committee was held in Room D, Haddon Hall, Atlantic City, January 12, 1926. Mrs. J. M. Avann, presiding.

Present: Mrs. Avann
Mrs. Boyd
Mrs. Roys
Mrs. Lyman
Mrs. Lee
William P. Schell
Franklin Warner

Dr. Schell led in prayer.

Mrs. Boyd reported for the Promotion Committee that the young woman suggested at the November meeting as possibly suitable for the position of Executive Secretary could not accept but that the Committee had other possibilities in mind.

Forms of Contract to be made with teachers going for a term of five years or more in Yenching College and with those going for a shorter term were presented and discussed.

Y - Action 283 - VOTED: That these contracts be sent to the field for comment and approval before they are adopted by the Committee.

Mrs. Roys for the Building Committee read a letter from Mrs. Frame dated November 27, 1926.

Y - Action 284 - VOTED: That the Yenching College Committee cannot meet one third of the cost of Mr. Murphy's trip to China and of his work there.

Y - Action 285 - VOTED: To request the Woman's College Building Committee to confer with the Finance and Building Committee of the University, prior to Mr. Murphy's departure for China, and to reach an understanding as to the fair share of the expenses which should be met by the Yenching College Committee in view of the actual service to be rendered the Woman's College.

Y - January 12, 1926

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The Agenda for the coming conference of the Cooperating Committee with the governing boards of the various Union Colleges was presented.

Y - Action 286 - VOTED: That it is the sense of the Yenching College Committee that at the expiration of the period of three years for which the Cooperating Committee was authorized, it should be dissolved.

Y - Action 287 - VOTED: That in the judgment of the Yenching College Committee, the Committee of the Federation of Woman's Boards on Interdenominational Institutions on the Foreign Field is the body that should handle advisory and unofficial matters relative to the Union Colleges, in addition to the duties outlined for that Committee in the By-laws of the Federation. These functions should not include any direct management of or the formation of policies for the colleges.

Y - Action 288 - VOTED: That the Yenching College Committee present to the Trustees a request that the By-Laws to be adopted for the Board of Managers of the University provide that the chairman of the Administrative Committee of the Woman's College be a member ex officio of the Board of Managers.

Meeting adjourned.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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MINUTES OF THE ANNUAL MEETING OF THEYENCHING COLLEGE COMMITTEE OF THETRUSTEES OF PEKING UNIVERSITYApril 14, 1926 - New York City

The Yenching College Committee met at 150 Fifth Avenue, New York City, April 14, 1926, at ten A.M. Mrs. J. M. Avann presiding.

Present: Mrs. Avann
 Mrs. Williamson
 Mrs. Roys
 Mrs. Lyman
 Miss Tuthill

Mrs. Lee
 Eric M. North
 William P. Schell
 Louis A. Bowman

Guests: Dr. Luce
 Mr. Lewis

Dr. Luce led in prayer.

Excuses were presented from Mrs. Clark, President Pendleton, Mrs. Boyd and Mrs. Finley who is abroad.

Minutes of the last meeting having been circulated among the members of the Committee were approved without being read.

Y - Action 289 - VOTED: That a Nominating Committee be appointed by the Chair. Dr. North and Miss Tuthill were appointed.

The Secretary reported a conference between the Cooperating Committee for Union Colleges and the committees of the various colleges which was held in Atlantic City in January and the appointment of a committee to study the question of the relation of the different committees to the Cooperating Committee and allied questions; also her correspondence since the last meeting referring especially to the question that had been raised as to the legality of the action taken at the November 1925 meeting (Vote 277), making the Chicago members of the Yenching College Committee as ad interim Executive Committee.

Y - Action 290 - VOTED: That action #277 (November 18, 1925) be rescinded.

Y - Action 291 - VOTED: That the provision made in the By-Laws for ad interim action be considered adequate for emergency matters.

The Treasurer presented his Report as attached herewith.

Y - Action 292 - VOTED: That the Treasurer's Report be accepted and placed on file.

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Y - Action 293 - VOTED: That Mr. Bowman be authorized to secure such help as he needs in getting the accounts into uniform shape with those of other universities in China, and that the necessary cost be met from the Yenching College Treasury.

Mrs. Roys reported for the Building Committee:

Y - Action 294 - VOTED: That we reply to Mrs. Frame's question about the \$6,000. given for equipment for the Sage Memorial Building that it may not be used for any other purpose.

Y - Action 295 - VOTED: That the \$1,000. sent out two years ago for the furnishing of the Dean's residence be now released as Mrs. Gamble's gift has met the needs of the Dean's residence and that this sum be used for furnishings for the faculty residences.

Mrs. Roys reported the resignation of Miss Charlotte Morrison which is to take effect at the close of the academic year in June.

Y - Action 296 - VOTED: That such part of Miss Morrison's traveling expenses to America as cannot be met under the regulations of the Presbyterian Board, be furnished by the Yenching College Committee.

A request for a grant for furnishings for the dormitories and faculty residences was presented and it was

Y - Action 297 - VOTED: That since no definite answer to the request for a grant for furnishings for the dormitories and faculty residences has been received from the field, the Yenching College Committee shall and herewith does authorize an appropriation of \$1,500. for this purpose, this to supplement the \$500 already paid and the \$1,000. released by Mrs. Gamble's gift, on the understanding that, if this exceeds the needs the surplus can be held subject to the direction of the Committee and that if it is inadequate a detailed estimate of the additional amount needed be presented to the Committee.

A request was presented from the field for a further grant of \$23,622.54 local currency on account of the Science Building, this being the amount by which the actual cost of the building and

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Y - April 14, 1926

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equipment has exceeded previous appropriations for the building. A like amount is being requested from the China Medical Board for the equipment of the other Science Building.

Y - Action 298 - VOTED: That the Committee appropriate for the Science Building the sum specified - \$23,622.54. Mex.

The great desirability of having the Home Economics Practice House ready for use the coming fall was reported.

Y - Action 299 - VOTED: To authorize the field to proceed with the construction of the Home Economics Building on the basis of a total cost of \$4,000. Gold.

Mrs. Williamson reported for the Finance Committee and in response to an inquiry in Mrs. Frame's letter of December 9, 1925, as to the use that should be made of a fund accumulated through sundry savings on the field it was

Y - Action 300 - VOTED: That it is the judgment of the Yenching College Committee that these savings should be held as a contingent fund for the fiscal year 1926-1927, until the cost of operation on the new site is more fully determined.

Y - Action 301 - VOTED: That a total budget of \$96,587. Mex. be approved for the Year July 1, 1926 - June 30, 1927, with the understanding that the field shall find within the budget the sum of \$7,500. Mex. which shall be regarded as contingent appropriation, and commitments for items within this contingent appropriation shall not be contracted for until authorization is given by the Yenching College Committee, on the basis of assured receipts -

That the Yenching College Committee further approves the budget for the Practice School as included in the Total Budget, but does not feel that it can be responsible for more than \$500 Gold of the Budget for the Practice School.

Estimated Total Budget for 1926 - 1927 -----	\$96,587. Mex.
" Local Income \$49,996. Mex.	
<u>21,181. "</u>	<u>71,177. "</u>
Estimated deficit -----	\$25,410. "
or " 2:1 \$12,705. Gold.	

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Y - Action 302 - VOTED: That an additional appropriation of \$450 Gold be made and designated as the Dean's Contingent Fund.

Y - Action 303 - VOTED: That we approve a budget of \$1485. for Committee Expenses for the year.

Mrs. Lyman reported for the Candidate Committee. The papers of Miss Myrtle Agnes Cline were presented and it was

Y - Action 304 - VOTED: That Miss Cline be engaged for a three year term of teaching in the History Department of Yenching College the hope being that her support may come from the Presbyterian Board which now has a vacancy in its quota of workers because of the resignation of Miss Morrison.

Lack of success in the search for a thoroughly qualified teacher of Chemistry was reported.

Y - Action 305 - VOTED: That a cable be sent to Mrs. Frame by the Candidate Committee reporting that no entirely satisfactory candidate has been found and asking as to the urgency of the need the coming year.

Reports of Special Committees were called for and Mrs. Lee for the Committee on Uniform Salaries reported suggestions made by the Administrative Committee in Peking and certain difficulties that had appeared in connection with the plan presented.

Y - Action 306 - VOTED: That the Committee on Uniform Salaries be continued and that the questions that have arisen be referred back to the Committee for further study and report at the November 1926 meeting of the Committee.

Y - Action 307 - VOTED: That the question of the form of contract be referred to the Special Committee on Uniform Salaries for its consideration and report.

It was reported that the supply of Candidate Blanks was exhausted.

Y - Action 308 - VOTED: That typed copies of the present Candidate Blank be made for immediate use and that the Candidate Committee be requested to prepare new blanks after Mrs. Finley's return, they to secure such help as they may need and to be ready to report to the Yenching College Committee at its meeting next November.

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The request of the field for a special grant of \$150 gold for Kindergarten equipment was presented.

Y - Action 309 - VOTED: That an effort be made to secure a special gift of \$175 gold for kindergarten equipment but that no such appropriation be made until special money is in hand.

The Auditor's Certificates for the year ending December 31, 1924, and for June 30, 1925, were received and ordered placed on file.

For the Nominating Committee, Dr. North reported the nomination of the present officers and Chairmen of Standing Committees with the understanding that in the absence of Mrs. Finley, Mrs. Lyman will continue to act as Chairman of the Candidate Committee.

Y - Action 310 - VOTED: That Miss Tuthill be instructed to cast a ballot for the election of officers and chairmen of committees as nominated and they were duly elected as follows:

Chairman -	Mrs. Avann
Secretary -	Mrs. Lee
Treasurer -	Mr. Bowman
Chairman Candidate Committee -	Mrs. Finley
" Building Committee -	Mrs. Roys
" Finance Committee -	Mrs. Williamson
" Promotion Committee -	Mrs. Boyd

Y - Action 311 - VOTED: That Miss Tuthill be added to the Candidate Committee and to the Promotion Committee.

Mrs. Roys requested that some one else be made Chairman of the Building Committee in view of her prospective absence for a period of approximately nine months in visiting mission fields. It was

Y - Action 312 - VOTED: To leave this matter to the Chairman of the Yenching College Committee with power.

The nomination by the Administration Committee of Mrs. Frame as Dean of the Woman's College for another term of four years was presented and its was unanimously

Y - Action 313 - VOTED: That Mrs. Frame be elected Dean with an expression of profound gratitude on the part of the Committee that the College has as its head during these critical times one so thoroughly qualified in her understanding and sympathy for China, as well as in other ways as is Mrs. Frame. (The election of Mrs. Frame as Dean had been ratified by the Trustees of Peking University the previous day, as the meeting of the Trustees this year preceded the meeting of the Yenching College Committee.)

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At the suggestion of Dr. North the following Resolution was

Y - Action 314 - VOTED: BE IT RESOLVED that the Yenching College Committee concurs in the action of the Board of Trustees authorizing the registration of the University with the Ministry of Education of the Republic of China, on the understanding expressed in the Resolution of the Trustees that the fifth regulation is not at variance with the second paragraph of the Charter of the University in which its purpose as a Christian Institution is stated.

Y - Action 315 - VOTED: That the Yenching College Committee concur in the amendment of Article 4, Section 1-4 of the Constitution of Peking University.

Dr. North led in prayer and the meeting adjourned at 5:30 P.M.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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YENCHING COLLEGE FUNDTREASURER'S REPORTFrom January 1, 1926, to April 10, 1926

Balance at January 1, 1926 ----- \$178,542.30

Receipts:

Building Fund	\$222.78	
Current Expense Fund	8,052.06	
Interest Income	<u>828.88</u>	
Total receipts		<u>9,103.72</u>
	<u>TOTAL</u>	\$187,646.02

Disbursements:

Building Fund	\$24,937.00	
Current Expense Fund	10,683.60	
Committee Expenses	<u>317.07</u>	
Total Disbursements		<u>35,937.67</u>

Balance on Hand at April 10, 1926 -- \$151,708.35

Balance in Separate Funds

Building Fund	\$138,313.24
Special Equipment Fund	2,848.20
Current Expense Fund (Field)	1,541.62
Income account	<u>9,005.29</u>
<u>Total</u>	\$151,708.35

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RecapitulationsBudget for Yenching Women's College

1926 - 1927

<u>Classified Budget No.</u>	<u>Title of Account</u>	<u>Amount Local Currency</u>
10	Administration	18,124.
20	Operation & Maintenance of Physical Plant	20,950.
30	Instruction	43,286.
40	Library	2,112.
50	Contingent Fund	1,000.
60	Non-strictly Educational Items	405.
		<hr/>
		85,877.
	Practice School	<hr/>
		10,710.
	<u>Total</u>	96,587.

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Summary of Income

1926 - 1927

<u>Classified Budget No.</u>	<u>Title of Account</u>	<u>Amount Local Currency</u>
70	Students Fees	9,000.00
80	Appropriations from Mission Boards	15,200.00
90	Salaries paid by Mission Boards, Y.W.C.A., P.U.M.C., and University	<u>21,446.00</u>
	Total	45,646.00
	Income from Practice School	<u>4,350.00</u>
		49,996.00
	#Required from Chicago	<u>46,591.00</u>
	<u>GRAND TOTAL</u>	\$96,587.00 Mex.

#Following is a record of money which we understand has already been pledged to Yenching Woman's College for 1926-1927:

	<u>Local Currency</u>
Estimated Balance from 1925-1926	9,806.00
Wellesley	\$4000. Gold
Gribbel	500.
Gift (Giang)	1000.
Gift (Brown)	750.
Entertainment	250.
(@1.75)	<u>\$6,500.</u>
Total Income Peldged to Chicago	21,181.00
Income to be raised for 1926-1927 Budget	<u>25,410.00</u>
Total required from Chicago	46,591.00

#Items comprising 1925-26 Balance Wellesley Appropriation for 1925-26 estimated at \$4000. Gold received \$5000.

Gain of \$1000. @ 1.79 Exchange	1790.
Gain on exchange of \$4000.	160.
Gifts secured by Mrs. Boyd and Miss Dickinson (Gold \$7500.)@ 1.75	13125.
	<u>15075.</u>
Estimates deficit 1925-1926	<u>5269.</u>
Total	9806.00

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MINUTES OF THE MEETING OF THE
YENCHING COLLEGE COMMITTEE OF THE
TRUSTEES OF PEKING UNIVERSITY

November 16, 1926 - Chicago

The Yenching College Committee met at the Union League Club, parlor 5-C, 69 West Jackson Blvd, Chicago, November 16, 1926, at 10 A.M. Mrs. J. M. Avann presiding.

<u>Present:</u>	Mrs. Avann	Miss Gouldy
	Mrs. Clark	Mrs. Lee
	Mrs. Williamson	Mr. Bowman
	Mrs. Lyman	

Miss Ruth Elliott - representing the Presbyterian Board during Mrs. Roys' absence
Mrs. Miriam Boyd Parlin - special representative of Wellesley College Alumnae

Mrs. Clark led in prayer.

Excuses were presented from - Mrs. Boyd, Mrs. Finley, President Pendleton, Mrs. Roys, Miss Tuthill, Dr. North, Dr. Schell and Mr. Warner.

As the minutes of the last meeting had been circulated among the members they were approved without being read.

The Secretary read letters received from Mr. Hawkins of the London Missionary Society, from Mr. Gibb of Peking and from Dr. North reporting receipt by Peking University of substantial sums from the Hall Estate and a gift from Mr. and Mrs. McBrier to provide for Recitation Hall #5 for the University. She also reported that Mr. and Mrs. Boyd had promised the last \$10,000. for the Gymnasium for the Woman's College and gave information from the field as to the moving to the new campus and the opening of the college year.

Miss Gouldy spoke briefly of her visit to Peking.

For the Candidate Committee - Mrs. Lyman reported correspondence with possible candidates for the Chemistry and Music Departments, the most promising at present being Miss Millie Grasby for the Music Department and Miss Corilla Broadnax for the Chemistry Department. Mrs. Lyman also told of a Miss Wang now studying in Ann Arbor who might be a possibility for the Chemistry Department.

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Y - Action 316 - VOTED: That as the engagement of nationals as members of the faculty pertains to the institution rather than to the Yenching College Committee, the Candidate Committee correspond with the field with regard to Miss Wang.

Mrs. Lyman, for the Candidate Committee presented new forms for blanks to be used in correspondence with candidates and recommended that such blanks be printed for use of the Committee.

Y - Action 317 - VOTED: That the blanks presented for use in candidate work be adopted and a supply printed.

For the Finance Committee, Mrs. Williamson reported that the field had agreed to the condition named by the Yenching College Committee in its approval of the budget of \$96,587. Mex. at the April 14, 1926 meeting. She also reported that the \$500. designated for the maintenance of the Practice School would evidently be inadequate and that the \$175. needed for equipment for the kindergarten-primary school had not been secured. It seems probable that the amounts voted for furnishings for residences and faculty rooms will be insufficient, but that the final estimates for these furnishings have not yet been received.

For the Committee on Promotion, Mrs. Parlin reported in Mrs. Boyd's absence stating that Mrs. Mary Carr Curtis had been secured by Mrs. Boyd to care for the work during her absence, that Mrs. Curtis had sent out a letter to the mailing list soliciting gifts and that a few gifts had been received.

It was suggested that Mrs. Parlin correspond with President Pendleton as to approaching alumnae of Wellesley College for gifts for Yenching.

Y - Action 318 - VOTED: That the Treasurer be requested to remit Mrs. Curtis' salary the first of each month at the rate of \$50 a month.

The Committee adjourned for luncheon. As Queen Marie of Roumania was at this time being entertained at luncheon by the Union League Club, the Committee through Mr. Bowman's courtesy, was invited to attend and did attend the reception for the Queen which immediately followed the luncheon.

On reconvening, a report was called for from the Committee on Uniform Salaries. Mrs. Lee reported that the Committee is convinced that it is not practicable for the salaries of all Yenching faculty members to be made uniform. The Committee therefore recommends:

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- (a) That the Yenching College Committee acquiesce in the judgment of the mission boards that the salary and other allowances of any teacher under appointment as a missionary of a Board should be the same as the salaries and allowances of other missionaries under that board;
- (b) That the salary of faculty members appointed by the Yenching College Committee be \$840 gold (\$1680 local currency);
- (c) That instead of an outfit grant to the appointee a grant of \$100 should be made to the College on the occasion of the appointment of each new member on the faculty, this money to be used for purchase and upkeep of furniture for the use of short term workers;
- (d) That the following form of contract be adopted by the Committee for faculty members sent out directly by the Yenching College Committee:

FORM OF CONTRACT WITH TEACHERS OR OTHER MEMBERS OF THE
STAFF UNDER THE DIRECT SUPPORT OF THE YENCHING
COLLEGE COMMITTEE

This AGREEMENT, entered into by and between the Yenching College Committee and _____ this _____ day of _____ 19__

WITNESSETH:

That the Yenching College Committee hereby agrees to and does employ _____ for the position of _____ for a term of _____ years, upon the following terms:

1. Salary at the rate of Gold \$840. or Mexican \$1680 per year, beginning on the day of sailing:
2. Travel expenses from _____ to Peking and return by the most direct route for those serving five (5) years. For four (4) years service four-fifths (4/5) of the return travel by most direct route and for three (3) years service three-fifths (3/5) of return travel by most direct route. For term of less than three (3) years return travel will not be paid:
3. Residential quarters in Peking, China:
4. Medical attendance without charge in case of sickness. One-half (1/2) dental bills if incurred with approval of the Dean:
5. In the case of life contract, a furlough of fourteen (14) months including travel by most direct route, to be granted after the first five years, with travel expenses to and from her home in the United States of America.

The College, upon due notice in writing, may terminate this contract at any time, upon the payment of three months' salary and travel expenses to the address given above, by the most direct route.

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(Form of Contract - Continued)

_____ hereby accepts the said employment and the foregoing terms and conditions, and agrees, that if for any reason she resigns the position before the expiration of two (2) years she will reimburse the Yenching College Committee for out-bound travel in proportion to her term of service. Return travel will not be paid for one who does not fulfill the term of her contract except in the case of serious illness, which cases will be considered individually.

It is further agreed by _____ that she will give her whole time and attention to the work for which she is hereby employed, and that she will not engage in any outside occupation or activity for profit, except as may be agreed upon in conference with the Dean of Yenching College.

This agreement may be extended for a further period if signed by the parties hereto.

WITNESSETH the hands and seals of the parties here to this _____ day of _____ 19 .

On behalf of YENCHING COLLEGE COMMITTEE
BY _____

Signed: _____

ATTEST:

Secretary, Yenching College Committee

WITNESSES: _____

Y - Action 319 - VOTED: That the recommendations be accepted and the above form of contract be adopted for faculty members supported directly by the Yenching College Committee and that this action supersede and annul the action of November 18, 1925 embodied in Vote #270.

A question as to the relation of the effort of the Yenching College Committee to secure needed funds to the campaign of the Cooperating Committee for the Women's Union Christian Colleges in Foreign Fields was raised. Several members referred to letters of solicitation received from the Cooperating Committee. The report of a sub-committee appointed last January to study the relation of the Cooperating Committee of the governing bodies of the individual colleges was read.

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The Secretary read a letter from Dr. North reporting a conference held on September 15, 1926, between representatives of Fukien Christian University, University of Nanking, Peking University, Shantung Christian University and West China University and West China University concerning cooperation in campaign work and called attention to the vote of this representative body asking that the Yenching College Committee unite with other colleges in a common study of the problems of a cooperative campaign and of coordinated objectives for such a campaign in behalf of Christian colleges in China.

Y - Action 320 - VOTED: That Yenching College Committee unite with the controlling bodies of other China colleges in studying the feasibility of a united campaign for funds for Christian colleges and universities in China and that two members be appointed by the Chair to serve on a joint committee for this purpose.

After further discussion of the relation of the Yenching College Committee to the Cooperating Committee it was

Y - Action 321 - VOTED: That in view of the fact that during the years since the campaign for the seven union colleges for women in the Orient was carried through, the institution of Higher Education in China have come into closer cooperation and are now considering a united financial effort, and because such alignment of colleges in China seems more natural and to have more promise of success than would a similar effort for specified colleges in three countries; also

As yenching College Committee has voted to unite with other institutions in China in studying the feasibility of a united campaign for colleges in China, the Yenching College Committee reiterates its action taken on November 18, 1925, Vote #273 as follows:

"That it is the consensus of opinion of the Yenching College Committee that a united campaign for endowment for the Union Colleges for Women is not feasible."

The Yenching College Committee also re-affirms its position expressed in Actions #286 and #287, January 12, 1926, that the Cooperating Committee for the Women's Union Christian Colleges in Foreign Fields should not be a permanent organization.

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A statement was made that there is evidently some lack of understanding as to the status of Miss Myrtle Cline in that although her papers were approved by the Presbyterian Board and she was adopted as a full missionary by that Board and appointed to work in Yenching College, she had nevertheless signed a contract with the Yenching College Committee as a short term worker.

Y - Action 322 - VOTED: That Miss Elliott explain the confusion to Miss Cline and learn her own preference as to appointment as a missionary in accord with the rules of the Presbyterian Board or term appointment under the Yenching College Committee.

A letter from Mr. Steele of the Presbyterian Board presenting a bill of \$40.88 for books purchased by Miss Cline was read.

Y - Action 323 - VOTED: That this bill be paid and that the matter be adjusted later if correspondence shows that the books do not pertain to the Woman's College.

Correspondence with the Wellesley College Service Fund through Prof. Wellman was reported.

Y - Action 324 - VOTED: To express our appreciation to Mr. Bowman for his hospitality to the Committee.

Meeting adjourned at five o'clock.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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MINUTES OF THE MEETING OF THE
YENCHING COLLEGE COMMITTEE OF THE
TRUSTEES OF PEKING UNIVERSITY

April 13, 1927 - New York

The Yenching College Committee met at 150 Fifth Avenue, New York, April 13, 1927 at 10 A.M. Mrs. J. M. Avann presided.

Present: Mrs. Avann	Mrs. Lee
Mr. Bowman	Dr. North
Mrs. Boyd	Mrs. Parlin
Mrs. Clark	Dr. Pendleton
Miss Elliott	Dr. Schell
Miss Gouldy	Mrs. Williamson
Also as guest Dr. Luce and Dr. T. T. Lew	

Excuses were presented from Mrs. Roys, Mrs. Finley, Mrs. Lyman and Mrs. Whipple.

Dr. Luce led in prayer.

Dr. Lew spoke at some length on the present political educational situation in China.

The Secretary reported correspondence of the year saying that important points brought out in the correspondence would be taken up later.

The Treasurer presented the following report:

July 1, 1926 to March 31, 1927

Balance on hand as per statement June 30, 1926	\$148,023.31
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Receipts:

Building Fund	\$ 285.26	
Current Expense Fund	6,773.20	
Committee Expense Fund	<u>6,118.55</u>	
Total receipts		<u>13,177.01</u>
Total		161,200.32

Disbursements:

Building Fund	\$56,301.31	
Special Equipment Fund--transfer to Current Expense Fund	2,848.20	
Current Expense Fund	8,664.33	
Committee Expense Fund	<u>1,231.34</u>	
Total Disbursements		<u>69,045.18</u>

Balance on hand as of March 31, 1927	<u>\$ 92,155.14</u>
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Balances in separate Funds as follows:

Building Fund	\$79,297.19	
Current Expense Fund	554.03	--Overdraft
Committee Expense Fund	<u>13,411.98</u>	
Total		<u>\$92,155.14</u>

Y - Action 325 - VOTED: That the report of the Treasurer be accepted.

Y - Action 326 - VOTED: That the Treasurer be instructed to send funds for current expenses to the field as they come in.

Dr. North reported on status of plant funds referring to the fact that the balance in the hands of the Treasurer contained the sum of \$12,500 paid by Mrs. Wheeler for the Chapel and also \$6,250 received from the Laura Spellman Rockefeller fund on account of Mrs. Wheeler's gift.

The Chairman appointed Dr. Schell, Miss Gouldy and Mrs. Clark as a nominating committee.

Mrs. Boyd reported for the Promotion Committee referring to the need of raising approximately \$20,000 each year in addition to the income from regular sources to meet the running expenses of the college and to her great desire to secure the money needed for building the Gymnasium. Her plan for securing the current expense money is to find 200 people who will pledge \$100 per year.

The probable cost of the gymnasium was discussed and Mrs. Boyd referred to her thought that she should work for a total of \$110,000 total, \$90,000 for building the gymnasium, \$10,000 for equipping it and \$10,000 for building and equipping the Home Economics Practice House.

Y - Action 327 - VOTED: To express cordial appreciation of the efforts of the Promotion Committee.

A proposal received from the field recommending certain changes in the internal organization of Peking University was presented and discussed in the light of the effect the proposed division of both Men's and Women's Colleges into Senior and Junior Colleges, would probably have on the work of the Women's College. The comparative value of a four years course in liberal arts and of an earlier beginning of vocational and professional training, the probable effect of the changes proposed on the number of students, and the special needs of Chinese women in the light of what other colleges in China are doing were among the points discussed.

Y - Action 328 - VOTED: That the proposal for the reorganization of the University into Junior and Senior Colleges has the approval of the Yenching College Committee in principle, in so far

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as the Committee understands the proposal, provided the Senior College faculty, the Board of Managers on the field and any other body that has to do with fixing the admission requirements for both men and women students and determining the academic policies of the colleges shall have an adequate representation of women in their membership.

Y - Action 329 - VOTED: That Dr. Pendleton be requested to summarize the various points of view brought out in the discussion in a communication to Mrs. Frame thus giving her and others interested a fuller statement of the judgment of the Committee and of the issues involved than appears in the motion itself.

The Nominating Committee reported the following nominations, for

Chairman		Mrs. Avann
Secretary		Mrs. Lee
Treasurer		Mr. Bowman
Chairman Finance Committee		Mrs. Williamson
" Building	"	Mrs. Roys
" Promotion	"	Mrs. Boyd
" Candidate	"	Mrs. Finley

Y - Action 330 - VOTED: That the Secretary be instructed to cast the ballot for those nominated. The Secretary cast the ballot and the above officers were declared elected.

Mr. Hawkins spoke for the London Missionary Society referring to the satisfaction it gave him that the London Missionary Society is at length a cooperating board in the work of the Woman's College through its contribution of Miss Wood to the Woman's College faculty and to his hope that Miss Wood might visit America on her way back to China and see something of the work done in American Universities in Religious Education.

Dr. North called attention to the request of President Stuart that a commission go out in the fall of 1927 to study the problems the University is meeting because of pending changes in government and to share in the formal dedication of the new plant. By common consent the consideration of this request was laid on the table until the meeting of the Trustees the next day.

Mrs. Williamson reported for the Finance Committee and presented the budget for the academic year 1927-1928 as submitted by the field.

Y - Action 331 - VOTED: That the budget be referred to the Finance Committee with power to act provided that the total budget of approved expenditures shall not be in excess of

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the assured income from regular sources plus such amount as shall have been raised during the present fiscal year from other than regular sources.

Mrs. Lee reported for the Candidate Committee that she was corresponding with possible candidates for work in the Chemistry, Music and English Departments but that the Committee was not as yet ready to make any definite recommendations.

Questions relative to faculty residences raised in various letters from Mrs. Frame were presented and discussed briefly but were referred back to the field for definite recommendation.

In response to the request that the Committee consider the approximate number of students for whom the College should plan, especially in the bearing of this question upon the size of the Gymnasium and the Chapel it was

Y - Action 332 - VOTED: To request definite recommendations from the field.

In response to questions regarding the form of Contract adopted by the Yenching College Committee at its November 1926 meeting it was

Y - Action 333 - VOTED: That the sense of the Committee is that

- (a) It does not pertain to the Committee to provide for language study for teachers going under a contract for three years or less.
- (b) That faculty members serving directly under the Yenching College Committee should receive their salary at the rate of \$840 gold per year from January 1, 1927.
- (c) That no increase in salary because of a longer term of service is at present contemplated.

Y - Action 334 - VOTED: That the Administrative Committee of Yen-
ching be given power to settle details in regard to charging the staff, Chinese and foreign, for light, water and heat.

Mrs. Lee briefly reported a meeting of the Cooperating Committee for the Women's Union Christian Colleges in Foreign Fields and the feeling which the governing committee of some of the colleges seem to share with the Yenching College Committee that some revision of the organization and functions of the Cooperating Committee is desirable.

The Committee adjourned at 5:45 o'clock.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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MINUTES OF THE MEETING OF THE
YENCHING COLLEGE COMMITTEE OF THE
TRUSTEES OF PEKING UNIVERSITY

November 15, 1927 - New York

The Yenching College Committee met at Gramercy Park Hotel, New York November 15, 1927 at 10 A.M. Mrs. J. M. Avann presided.

<u>Present:</u> Mrs. Avann	Mr. Garside	President Pendleton
Mr. Bowman	Miss Gouldy	Mrs. Roys
Mrs. Boyd	Mrs. Lee	
Mrs. Clark	Mrs. Lyman	
Mrs. Finley	Mrs. Parlin	
and by invitation	Miss Cammilla Mills	
	Mrs. Robert E. Speer	
	Miss Myfanwy Wood	

Mr. Bowman led in prayer.

The minutes were approved as previously sent out to the members of the Committee.

Excuses were presented from Dr. Schell, Dr. North, Mr. Warner, and Mrs. Whipple.

The Chairman called attention to the fact that, according to the By-laws, the Committee is entitled to coopt two additional members.

Miss Alice Keep Clark of Evanston, Illinois was nominated and elected by unanimous vote with an invitation to attend the sessions of this meeting. A little later she took her seat with the Committee.

Mrs. Roys and Mrs. Lyman gave brief reports of their visits to the College, the former in October 1926, the latter in April 1927. Both spoke with great enthusiasm and appreciation of the work the institution is doing and of the new plant. Miss Mills told something of the work of the Department of Home Economics and especially of the new Practice House, which is now in use though not completely furnished. Miss Wood spoke of her joy in joining the faculty of the Woman's College which she had long served as a member of the Board of Managers representing the London Missionary Society. She brings to the Woman's College a rich and varied experience including teaching in London, seven years of experience in teacher training and the developing of a model village school in China, and several years as head mistress of the L.M.S. High School in Peking. She is looking forward eagerly to the development of a department of Bible in the Woman's College.

Y - Action 335 - VOTED: To express the appreciation of the Yenching College Committee to the Department of Bible in Wellesley College on account of its co-operation and assistance in the corresponding work at Yenching .

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The Secretary presented a brief report of correspondence during the year referring to certain changes in the faculty, the fact that it had been decided to plan for a maximum of 300 women students at the present time, to the further investigation that is being made as to a suitable gate for the entrance to the Woman's College campus, to Miss Gouldy's gift of a house to be occupied for the present by Mrs. Fredricka Giang Li and her husband but to be the property of the Woman's College, and to the financial and other difficulties the Practice School is experiencing.

The Treasurer reported funds on hand July 1, 1927 as follows:

Building Fund balance	\$72,498.
Current Expense Fund	2,375.
Committee Expense Fund	14,460.
	<u>\$89,333.</u>

Y - Action 336 - VOTED: That the Treasurer's report be accepted and be placed on file.

Mrs. Boyd reported for the Committee on Promotion urging the necessity of securing a Financial Secretary who could give all her time to promoting the interest of the College. Discussion as to possible candidates for this position followed.

A report of the Committee on Coordination and Higher Education in China was called for and Mrs. Roys reported that no special progress had been made since the last meeting of the Committee but that representatives of Mission Boards and College Boards of Trustees, and certain educators are to meet on December 3, 1927, at which time it is expected that a constructive plan will be worked out for coordination of the work of the colleges in China and for promoting their interests in America.

Mrs. Williamson reported for the Finance Committee speaking of the efforts that the College had made to bring the budget for the current fiscal year within the limits set by the Yenching College Committee at its meeting last April. In spite of all reasonable economy, it seemed impossible to reduce the budget below \$92,672 Mex., which is some \$17,000 more than the total authorized by the Committee.

Y - Action 337 - VOTED: To approve the amount of \$75,514 Mex. as the budget for the year 1927-1928.

Y - Action 338 - VOTED: To adopt the recommendation of the Finance Committee that the field be allowed to use such part of the unexpended balance for the year 1926-1927 now in the College Treasury as may be necessary for meeting the additional obligations of the fiscal year 1927-1928.

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Mrs. Williamson reported that the field estimates the cost for permanent equipment for each of the four faculty suites as \$830 Mex. or a total of \$1720 Mex. more than the amount already appropriated by the Committee.

Y - Action 339 - VOTED: To appropriate an additional \$1720 Mex. for the furnishing of these suites.

The question of the refund which Miss Cline should make on account of outgoing expenses was presented, and it was

Y - Action 340 - VOTED: To authorize Mrs. Williamson to settle this matter with Miss Cline in accord with the terms of the contract.

Mrs. Lyman reported for the Candidate Committee saying that little had been done in the way of seeking new candidates during the past year on account of the uncertain conditions in China. Temporary help in a number of departments had been secured from among missionaries who had been obliged to leave their own stations. The most urgent need for additional American faculty seems now to be a well qualified woman for the Music Department.

Attention was called to the fact that Miss Wagner, the College secretary, went for a term of three years, which would naturally end in the summer of 1928, and to the great detriment it would be to the College work for her to be absent during Mrs. Frame's furlough year.

Y - Action 341 - VOTED: To request the Candidate Committee to take up with Miss Wagner the question of her continuing until the summer of 1929.

Mrs. Roys reported for the Building Committee. She rejoiced that her report need not be, as previously, of problems to be solved, but of a work accomplished, and she congratulated the Committee on the Yenching plant. The need for the gymnasium is immediate and urgent; the present infirmary is inadequate and the Woman's College needs two lots in the South Compound on which faculty houses can be erected. She referred to the removal of the rockery from the center of the women's quadrangle to a position east of Sage Hall, and to the dignified and beautiful appearance of the reception hall in the Luella Miner Building.

A report of progress on the reorganization of Yenching University along the lines proposed some months ago was called for. As President Stuart was unable on account of illness to meet with the Committee as he had hoped to do, the Committee was unable to secure the information desired.

Y - Action 342 - VOTED: That a special committee be appointed for conference with Dr. Stuart on the question of the reorganization of the University with the understanding that it will report to the Yenching College Committee.

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Mrs. Roys, President Pendleton, and Mrs. Finley were named as members of this special committee and it was suggested that the committee ask Mrs. Speer to share in the conference.

The Secretary presented the resignation of Mrs. Frame as Dean of the Woman's College.

Y - Action 343 - VOTED: That the Yenching College Committee agrees with Mrs. Frame in believing that the time has come when the College should have a Chinese woman as Dean, and in view of this fact and of Mrs. Frame's urgent request, the Yenching College Committee accepts her resignation to take effect when her successor is appointed.

Y - Action 344 - VOTED: To adopt the following expression of appreciation of Mrs. Frame's services as Dean, the same to be spread upon the minutes and communicated to Mrs. Frame.

The Yenching College Committee herewith places on record its sense of profound gratitude that Yenching College has had Mrs. Alice Browne Frame as its Dean for the past eight years.

Her academic training and experience, her high degree of administrative ability, her knowledge of China and the Chinese language, her sympathetic and understanding heart, and her profound belief in China's right to the best training that can be given her young women to fit them for leadership in the life of the nation, have all fitted her as few are fitted to lead in the development of a college for women. Coming into the Deanship of Yenching College just as the affiliation with Peking University had been accomplished, and while higher education for Chinese women was still in its infancy, it has fallen to her to discover, step by step, an untrodden path in methods of cooperation with an affiliated college for men as well as to make a large contribution to the establishment of academic standards for the education of Chinese women. In both of these arduous undertakings she has achieved notable success.

Mrs. Frame's Deanship has also covered the period of securing a new and better physical plant for the College and moving into it. This work has added greatly to the responsibilities and duties of the Dean and the Yenching College Committee records its grateful appreciation of the service Mrs. Frame rendered first in securing the necessary money and later in planning and building the new campus.

The Yenching College Committee collectively and individually holds Mrs. Frame in its heart as a dear and esteemed friend, and counts it a privilege to have been associated with her in the work of the College.

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Further, the Yenching College Committee in recognizing as it herewith does that the time has come to seek a Chinese woman as Dean of the College, records its earnest hope that Mrs. Frame will allow her name to stand as acting Dean until the right Chinese woman is discovered.

The Secretary reported that the field is asking the Committee to pay the travel expenses of Dr. Alice Barlow Brown to America in recognition of her years of work in Yenching.

Y - Action 345 - VOTED: That the Committee pay the traveling expenses of Dr. Brown to America.

Y - Action 346 - VOTED: To ask the Secretary to write Dr. Stuart expressing the sympathy of the Committee in his illness and its regret at his inability to be present at this meeting.

Y - Action 347 - VOTED: That the Chair appoint a Nominating Committee to bring nominations for Committee officers and for one coopted member to the spring meeting of the Committee.

The meeting adjourned at 4:15 o'clock.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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MINUTES OF A MEETING OF THE
YENCHING COLLEGE COMMITTEE OF THE
TRUSTEES OF PEKING UNIVERSITY

December 9, 1927 - New York

A special meeting of the Yenching College Committee was held at 156 Fifth Avenue, New York City beginning at 10 o'clock Friday, December 9, 1927. Mrs. Avann presided.

<u>Present:</u>	Mrs. Avann	Mrs. Lee
	Mrs. Boyd	Mrs. Lyman
	Mrs. Finley	Mrs. Parlin
	Miss Gouldy	Dr. Schell

Dr. Schell made a statement as to the plan of the proposed campaign of the Trustees of Peking University for funds. Mrs. Boyd read a communication from Tamblin and Brown setting forth the terms on which they would undertake the campaign.

Y - Action 348 - VOTED: That the Yenching College Committee cooperate with the Trustees of Peking University in the proposed campaign for funds on condition that the details of cooperation can be agreed upon.

Y - Action 349 - VOTED: That the objective for the Woman's College share be not less than \$125,000.

Y - Action 350 - VOTED: That the Yenching College Committee share the expenses of the campaign in the ratio of the askings for the Woman's College to the total askings and that receipts be divided in the ratio of the askings.

Y - Action 351 - VOTED: That the Yenching College be represented on the campaign committee in the ratio of the askings.

Y - Action 352 - VOTED: That Mrs. Boyd, Mrs. Roys, and Mrs. Lyman be members of the campaign committee representing the Woman's College and that they have the privilege of sending alternates when they themselves cannot attend meetings.

The Committee adjourned to meet with the Trustees in the afternoon.

NOTE: It was the judgment of the Finance Committee of the Trustees who had conferred with Tamblin and Brown that the total goal for the campaign could not be set at a figure higher than \$350,000 without necessitating changes in the contract with Tamblin and Brown. The Yenching Committee members present with the Trustees agreed to accept one-third of \$350,000 as the objective for the Woman's College. It was understood that all expenses of the campaign will be met from the amount secured. The completion of detailed plans was left in the hands of the campaign committee.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

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MINUTES OF THE MEETING OF THE
YENCHING COLLEGE COMMITTEE OF THE
TRUSTEES OF PEKING UNIVERSITY

April 9, 1928 - New York

The Yenching College Committee met at Gramercy Park Hotel, New York April 9, 1928 at 10 A. M. Mrs. J. M. Avann presided.

<u>Present:</u>	Mrs. Avann	Mrs. Lee
	Mr. Bowman	Mrs. Lyman
	Mrs. Boyd	President Pendleton
	Dr. Eric North	Mrs. Roys
	Miss Gouldy	Mrs. Williamson
	Miss Kendall	

<u>Guests:</u>	Dr. J. Leighton Stuart	Miss Kendrick
	Mr. Hawkins	Mr. B. A. Garside
	Miss Camilla Mills	Dr. T. T. Lew

Mr. Hawkins led in prayer.

The Minutes were approved as previously distributed.

Excuses were presented from Mrs. Clark, Miss Clark, Mrs. Finley, Dr. Schell and Mr. Warner.

Miss Kendall was introduced as the third member from the Congregational Board.

The Secretary reported correspondence since the November meeting and correspondence votes were confirmed as follows:

Y - Action 353 - VOTED: That the decision that the Committee of Yenching College for Women should share in the campaign to raise \$400,000 with the help of Tambllyn and Brown on the basis of the College for Women meeting one-third of the expense and receiving one-third of the income be approved.

Y - Action 354 - VOTED: That the action approving a salary of \$3,000 L.C. for the Chinese Dean in case she is found be approved.

The Secretary read a letter from the faculty of Yenching College for Women signed by Miss Augusta Wagner and dated February 28, 1928, expressing the great regret of the faculty that Mrs. Frame thinks she should resign.

Mr. Hawkins was asked to speak of his visit to Yenching and told of two very interesting days there in October 1927. He was much impressed by the happy relations between students and staff. He also paid a tribute to the work Miss Hancock is doing in the line of evangelization through

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mathematics. He was grieved to hear of Mrs. Frame's resignation and hopes that Mrs. Frame will later return to the University as Dean or in some other capacity.

The Treasurer's report was called for and Mr. Bowman read correspondence relative to a gift from Mrs. D. B. Gamble of 38 shares of common stock of Proctor and Gamble Company, worth at the present rate a little over \$10,000, this gift to be used for Yenching College for Women in any way the Committee deemed wise.

Y - Action 355 - VOTED: To designate this gift as a general endowment fund to bear the name "Gamble General Endowment Fund."

Y - Action 356 - VOTED: That the interest of \$76.00 already received on this fund be credited to current expenses.

Y - Action 357 - VOTED: That the Secretary write Mrs. Gamble a letter of appreciation of the Committee for this first contribution to a General Endowment Fund for the Woman's College.

The Secretary was asked also to write to Mrs. Sidney Gamble in appreciation of the Committee of her gift of \$5,000 for the gymnasium.

The Treasurer's report was read showing total credits as follows:

Building Fund	\$65,835.
Current Expenses	4,146.
Committee Expense Fund	19,845.

Mrs. Boyd reported for the Promotion Committee that because of the general campaign, her efforts had been confined to the attempt to keep up renewals of subscriptions and to work with the Campaign Committee. She spoke of her hope for money for the gymnasium but had no definite subscriptions to report except Mrs. Sidney Gamble's \$5,000 and a gift of \$600 from Pittsburgh.

Mrs. Lee reported developments in regard to the Cooperating Committee speaking of the meeting held in Atlantic City in January at which it was voted to continue the Cooperating Committee until December 31, 1928 and the appointment of a sub-committee of three consisting of Miss Hodge, Miss Knox, and Mrs. Lee to study the functions of a cooperating committee and report to the Committee at a special called meeting in June. Information was given that the committees for Madras College and Vellore Medical College had expressed their opinion that the Cooperating Committee should not be continued. Also that by the end of 1928, the balance of the special fund set aside for the work of the Cooperating Committee would be less than \$4,000 whereas the present annual budget is \$6,200. Former actions of the Yenching College Committee relative to the Cooperating Committee were reviewed and it was

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- Y - Action 358 - VOTED: That it is the sense of the Yenching College Committee that its relation to the Cooperating Committee should cease not later than December 31, 1928 and that this vote be reported to the supporting mission boards.
- Y - Action 359 - VOTED: That the Yenching College Committee suggests that the balance in the treasury be divided on the basis of one-seventh to each of the colleges.
- Y - Action 360 - VOTED: That the Yenching College Committee suggest the appointment of a committee, consisting of one representative from each of the seven colleges, to agree upon a division of the list of donors now in the hands of the Co-operating Committee.

Mrs. Roys reported work being done in New York and elsewhere in behalf of the campaign. She also reported that in compliance with instructions of the Yenching College Committee, she had written tentatively to Mrs. Macmillan of the Peking Union Medical College as to Yenching's need for a promotional secretary. She had also written to Mrs. Frame who thought that in many ways Mrs. Macmillan would be well fitted for such work and said that she would be arriving in New York early in May.

The Committee adjourned for luncheon.

The question of the salary that should be paid a Chinese Dean if found was again raised and commented on by Dr. Timothy Lew and Dr. Stuart who pointed out that giving the Dean of the College for Women a salary so much larger than the salaries received by other members of the faculty would raise difficult questions not only within the College for Women but in the University as a whole.

Y - Action 361 - VOTED: To reconsider Action 354.

Y - Action 362 - VOTED: That inasmuch as the amount of the salary of the Dean for the Woman's College raises questions as to the policy of the Woman's College and of the University as a whole as to salaries, the Yenching College Committee desires the Secretary to report these considerations to the Administrative Committee and to ask that body whether in the light of these considerations it still wishes authorization for a \$3,000 L.C. salary for the Dean.

Dr. North, who had joined the Committee by request, reported a plan under consideration by the Trustees of Peking University proposing the engagement of Mr. Wanamaker for joint promotional effort in behalf of Lingnan University, Peking University, Princeton in Peking,

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and if the Yenching College for Women Committee so desires, for that body. The plan contemplated an \$8,000 salary if Mr. Wanamaker works for two institutions, and a \$9,000 salary if for three or four. Yenching University with or without the cooperation of the Committee for the College for Women would be responsible for \$5,000 yearly of the salary and for a proportionate share of the maintenance of the office. Discussion followed but action as to cooperation on the part of the Yenching College for Women was not taken.

Mrs. Williamson reported for the Finance Committee that she had received as a refund on travel and outfit from Miss Cline the sum of \$658.28. She also reported that the budget submitted for the year 1928-1929 calls for a total of \$96,709 L.C., which is \$14,826 in excess of the budget approved for 1927-1928. After discussion of several points it was

Y - Action 363 - VOTED: On motion of Dr. Stuart that the administrative expense of the office of Yenching College for Women should be added to the administrative expense of the University as a whole and that the College for Women should pay one-fifth of the whole.

Y - Action 364 - VOTED: That the charge for stamping of deeds be met from plant funds rather than current expense funds.

Y - Action 365 - VOTED: To adopt a budget of \$92,200 L.C. for the College for Women for the school year 1928-1929.

Mrs. Lyman reported for the Candidate Committee that she had been seeking a music teacher and an English teacher but had no one definitely in sight. The death of Miss Kao of the Chemistry Department had caused urgent need for an additional member of the Chemistry faculty but it was hoped that a well qualified Chinese woman could be found.

Y - Action 366 - VOTED: To make Mrs. Frame a gift of \$200 as an expression of the love and gratitude of the Yenching College Committee and in the hope that it would help her to secure a real vacation this summer.

Information was given of proposed changes in the by-laws of Peking University and attention was called to the anticipated action by the Trustees making the legal name of the University "Yenching University." Article V of these by-laws which relates to Yenching College for Women was read. Unofficial approval was given to this article after certain minor changes had been made. This article, as amended and approved by the Trustees on April 10, is appended to these minutes.

Discussion followed as to representation on the Committee of the Yenching College for Women by colleges in America that are related

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to Yenching College as sister colleges, and the Secretary was instructed to correspond with Wellesley as to the possible desirability of its having a second representative on the Committee and with Wheaton College as to the establishment of some definite relationship between that institution and the Committee.

Y - Action 367 - VOTED: That in accordance with the terms used in the University by-laws the Woman's College should henceforth be known as Yenching College for Women and the committee as the Committee of Yenching College for Women.

The question of the share of the College for Women in the total cost of the Central Heating and Lighting Plant was raised and it was agreed that the payment of \$125,000 by the Woman's College for this plant should be considered as payment in full on that account.

Dr North reported in some detail as to plant funds and the degree to which the obligations of the College for Women had been met. He called attention to the fact that the total paid by the College for Women for land is \$15,000, which is less than one-third of the total spent for land, and that the Woman's College has not yet paid its total obligation toward the library. He considers that the College for Women has met its full obligation for improvement of grounds and general plans. It has also met in full the cost of one of the two Science buildings. The two cost \$190,000.

It is hoped that work can ere long be begun on the Chapel and the question was raised whether among the funds received by the Yenching College Committee from the campaign for the Union Colleges was included the sum of \$18,750 from the Laura Spellman Rockefeller Fund on account of a gift for the Chapel included in the campaign money.

Y - Action 368 - VOTED: That the Committee of Yenching College for Women accept responsibility for this \$18,750 as a part of its share of the Chapel.

Information was given that a gift of \$25,000 had been received for an infirmary for the University which should provide for both men and women students. A memorial fund was established in Mrs. Stuart's request being spent for beautifying the grounds of the University including the building of roads within the campus and that a gift of \$10,000 had been received as a memorial to Mrs. Stuart and was at Dr. Stuart's request being spend for beautifying the grounds of the University including the Woman's College campus.

The question as to whether the College for Women should share in gifts for endowment such as those received recently from the Hall Estate was discussed. Dr. North reported gifts from the Hall Estate as follows:

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\$1,000,000 to Yenching University with no restriction as to use of the income save that it should not be used for theological purposes.

\$500,000 on the income from which the first charge should be the maintenance of the Chinese Department.

\$2,000,000 to the Harvard-Yenching Institute, the income to maintain graduate study in Chinese subjects partly in Harvard but chiefly in Peking.

Y - Action 369 - VOTED: That the matter of the financial relation between the Woman's College and the rest of the University be referred to a Special Committee of Four, two to be named by the Board of Trustees and two by the Committee of the Yenching College for Women, said Committee to have authority to secure from any University and College officer such information as they may require and to present their findings and recommendations to the College Committee and the Board, said Committee being instructed to seek the principles and processes which may permanently guide the College and the rest of the University in these relations.

Y - Action 370 - VOTED: That this action be reported to the Trustees for correlative action.

Mrs. Lyman, as acting chairman of the Nominating Committee, reported nominations as follows:

Chairman		Mrs. J. M. Avann
Secretary		Mrs. L. O. Lee
Treasurer		Mr. L. A. Bowman
Chairman - Finance Committee		Mrs. O. R. Williamson
" Promotion "		Mrs. William Boyd
" Building "		Mrs. C. K. Roys

Mrs. Lyman was instructed to cast the ballot for the officers nominated and they were elected.

Miss Eliza H. Kendrick was coopted as a member of the Committee for Yenching College for Women and was appointed chairman of the Candidate Committee.

The meeting adjourned.

(Mrs. Lucius O. Lee) Eula B. Lee
Secretary

ARTICLE V. COMMITTEE OF YENCHING COLLEGE FOR WOMEN

(See Article V. Section 2, below)

1. The Committee of Yenching College for Women shall be constituted as follows:

A. The President, Secretary, and all women members of the Board of Trustees shall be ex-officio members of the Committee. One additional Trustee shall be elected by the Trustees to membership on this Committee for a term of three years.

B. Additional members of the Committee to serve three years shall be chosen by boards or colleges cooperating in the College on the following basis:

- (1) Boards which furnish (a) salaries, allowance, travel, etc. of three teachers annually; (b) a contribution of \$2000. gold annually to current expenses, and (c) an initial gift of \$100,000. gold toward plant and equipment are entitled to appoint two members.
- (2) Board which furnish (a) salaries, allowances, travel, etc. of five or more teachers annually, and (b) \$2500 gold annually, in addition to an initial gift of \$100,000. gold toward plant and equipment, are entitled to appoint an additional member.
- (3) Boards or colleges contributing the salary and allowances of at least one teacher annually and not less than \$1000. gold annually are entitled to appoint an affiliated member.

C. The Committee thus constituted may elect each year at its annual meeting one person to serve on the Committee for three years.

2. The Committee shall be charged with the responsibility for the administration of Yenching College for Women under the supervision and control of the Board of Trustees, and shall possess such additional and independent powers relative to the alienation of property held by the Trustees for or on behalf of the said College and relative to the delegation of administrative powers to the Board of Managers, as specifically provided above in Article IV.

3. The Committee shall incur no financial obligations in excess of appropriations approved by the Board of Trustees for the use of the said College and available for the purpose.

4. The Committee shall prepare its own by-laws which shall take effect when approved by the Board of Trustees. The Committee shall elect its own officers, subject to the approval of the Board of Trustees, and may appoint its own Committee.

5. It shall be the duty of the Committee closely to supervise the administration of the said College, to consult with its Dean and the Administrative Committee of the Yenching College for Women constituted as hereinafter provided, to receive their reports and recommendations, to report in writing to the Board of Trustees at such time as the Board may direct, or the administration of the Yenching College for Women require, concerning anything within the scope of the duties of the Committee that may call for comment or action by the Board of Trustees or upon which information may be desired by the Board, and generally to promote the interests of the College both among possible financial supporters and among young women desirable as members of the faculty.

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